



City of Fort Lauderdale

Finance Department-Utility Billing & Collections Office

100 North Andrews Avenue, Fort Lauderdale, Florida 33301

Phone (954) 828-5150 • Fax (954) 828-5880 • Email: utilitybilling@fortlauderdale.gov

Website: www.fortlauderdale.gov/utilitybilling

Office Hours: 7:30 AM- 5:00 PM Monday-Friday

FOR OFFICE USE ONLY

Acct#: _____

UTILITY SERVICE APPLICATION AND AGREEMENT

INSTRUCTIONS: Please print clearly and complete all sections of the form that apply to you.

Submit completed application and documentation by email, fax, mail, or in person at the above address.

Please be sure to have the following documents available when opening an account.

The required deposit can be paid by phone, mail, online, or in person.

Owner (Attach a copy of your Settlement Statement) Tenant (Attach a copy of your Lease Agreement)

1 Name(s) on account: _____
Home Phone: _____ Work Phone/Ext: _____
Cell Phone: _____ Other: _____
E-mail Address: _____

Have you ever had utility service with the City of Fort Lauderdale? Yes No

Do you currently have utility service with the City of Fort Lauderdale? Yes No

If yes, please provide service addresses: _____

Service Address

Street: _____ Unit # (if any) _____

City: _____ Zip Code: _____

Billing Address

If same as service address, leave blank.

In care of: _____

Street: _____ Unit # (if any) _____

City: _____ State: _____ Zip Code: _____

Date of legal possession of property: _____

Date of service(s) needed: _____

Please mark services you will be responsible for: (If rental property, please check with your landlord.)

Water Sewer Sanitation Irrigation Stormwater Fire

2 Would you like to enroll in our Automatic Bank Draft Payment Option? YES NO

NOTE: Please attach a voided check if you wish to enroll.

→**READ AND INITIAL:** I authorize the Financial Institution, named on the voided check I've provided, to pay my monthly utility bill to the City of Fort Lauderdale by charging each payment to the account specified by me. I agree that each payment shall be the same as if it were an instrument signed by me. This authority is to remain in effect until revoked by me in writing. In addition, I have the right to stop payment of a charge by notifying the Utility Billing Customer Service Office seven days prior to the due date on my bill. I will still be responsible for payment of my bill by the due date. I understand, however, that both the Financial Institution and the City of Fort Lauderdale reserve the right to terminate this payment plan or my participation therein. A return check fee will be charged for all non-sufficient funds.

Initial: _____

Would you like to go green and receive notification of your bill via email? YES NO

Please verify that you have provided your email address on the previous page.

If yes, you are eligible for a free tree through the Save-a-Tree Plant-a-Tree program. Please select a tree and ask your representative for details or visit our website at fortlauderdale.gov/greener-government.

Live Oak

Pigeon Plum

Jamaica Caper

3 IMPORTANT DISCLOSURES Please read and initial each box below.

All utility bills are due upon receipt. A one percent (1%) penalty will be applied to all balances that are not paid within 25 days of the billing date. Delinquent accounts will be subjected to termination and all applicable fees and service charges.

Delinquent utility accounts, in a tenant's name, are reported to a collection agency; whereas delinquent utility accounts, in an owner's name, will result in a lien being placed on the owner's property.

When the utility account is closed, the property owner will receive a monthly bill to pay base fees for water, sewer, and stormwater services until an active utility account is reestablished. Sanitation carts will also be removed from the property.

The customer is responsible for maintaining City property located on the customer's property (i.e., meter boxes, meter, trash / recycle carts, backflow prevention assemblies). The customer will be responsible for the cost to repair or replace these items if lost or damaged.

Deposits shall be held in a non-interest bearing account. An owner, who has a record of timely payments over a consecutive twelve (12) month period, will have the deposit applied to the account; whereas a tenant, who has a record of timely payments over a consecutive twenty-four (24) month period, will have the deposit applied to the account.

All deposits (if not transferred or applied to the account) are applied to the final bill. If the deposit exceeds the final bill, and no other outstanding fees or charges exist, then the remaining credit balance will be refunded.

All payments that are returned as unpaid will result in immediate service interruption without further notice.

4 APPLICANT AGREEMENT – Applicants must read and sign.

I agree that the information I have provided is true, complete, and accurate. I understand that I will be billed for all utility services charged at the above address until such time that services are discontinued. I am responsible for paying for the utility services.

Signature of Applicant Print Name Date

THIS SECTION MUST BE COMPLETED BY A NOTARY PUBLIC

STATE OF: _____ COUNTY OF: _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____, who is personally known to me or who has produced
_____ as identification.

Signature of Notary Public
My commission expires: _____