

DOCUMENT ROUTING FORM

3 of each agreement
7/12/12 *(D)*

NAME OF DOCUMENT: **AMENDMENTS AND EXTENSTIONS TO PROFESSIONAL SERVICES AGREEMENTS FOR:**

<input checked="" type="checkbox"/> AMEC Environment & Infrastructure <i>NSA</i>	<input checked="" type="checkbox"/> E Sciences Inc.	<input checked="" type="checkbox"/> Environmental Consulting & Technology, Inc.	<input checked="" type="checkbox"/> EE&G Environmental Services, LLC
<input checked="" type="checkbox"/> HAS Engineers & Scientists	<input checked="" type="checkbox"/> Nodarse & Associates, Inc.	<input checked="" type="checkbox"/> Bryntesen Structural Engineers	<input checked="" type="checkbox"/> Lakdas/Yohalem Engineering
<input checked="" type="checkbox"/> DeRose Design Consultants, Inc. (2)	<input checked="" type="checkbox"/> Gartek Engineering Corp.	<input checked="" type="checkbox"/> Hazen & Sawyer, P.C.	<input checked="" type="checkbox"/> CIMA Engineering Corp.

Approved Comm. Mtg. on **JUNE 5, 2012** CAR# 12-0908 ITEM: PUR-02

Routing Origin: CAO ENG. COMM. DEV. OTHER _____

Also attached: copy of CAR copy of document *Page 1 of each* ACM Form # _____ originals

By: LB forwarded to: ~~RICK ANDREWS, PROCUREMENT~~ *Gina*

1.) Approved as to Content: *[Signature]*
Department Director

Capital Improvements defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, inc. major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

Please Check the proper box: CIP FUNDED YES NO
Capital Improvement Projects

2.) Approved as to Funds Available: by _____ Date: _____
Finance Director

Amount Required by Contract/Agreement \$ *N/A* Dept./Div. _____

FUNDING SOURCE: Index/Sub-object _____ Project # _____

3.) City Attorney's Office: Approved as to Form #3 Originals to City Manager *12 JUN 18 PM 4:51*
CS
Carrie Sarver

4.) Approved as to content: Assistant City Manager:
By: _____ By: _____
Stanley Hawthorne, Assistant City Manager Susanne Torriente, Assistant City Manager

- 5.) City Manager: Please sign as indicated and forward 3 originals to Mayor.
- 6.) Mayor: Please sign as indicated and forward 3 originals to Clerk.
- 7.) To City Clerk for attestation and City seal.

INSTRUCTIONS TO CLERK'S OFFICE

8.) City Clerk: retains one original document and forwards 2 original documents to: *7/9*
*** RICK ANDREWS, PROCUREMENT**

Copy of document to _____ Original Route form to Linda Blanco
 Attach _____ certified copies of Reso. # _____ Fill-in date

FIRST EXTENSION AND AMENDMENT TO AGREEMENT

THIS IS A FIRST EXTENSION AND AMENDMENT TO AGREEMENT, made and entered into this 5TH day of JUNE 2012 by and between:

CITY OF FORT LAUDERDALE, a municipal Corporation of the State of Florida, (hereinafter referred to as "CITY")

and

CIMA Engineering Corp., a Florida Corporation organized under the laws of the State of Florida (hereinafter referred to as "CONSULTANT").

WHEREAS, the City Commission of the City of Fort Lauderdale, Florida at its meeting of July 7th, 2010, authorized the proper officials by motion to execute an Agreement between CONSULTANT and CITY authorizing the performance of services in connection with Request For Qualifications ("RFQ") #206-10371, a Continuing Contract for Construction Management Consultant Services for Municipal Fire Stations #35 & #46 (hereinafter referred to as "Agreement"); and

WHEREAS, the RFQ provided for Construction Management Consultant Services for up to five (5) Municipal Fire Stations within the City of Fort Lauderdale including Stations #35, #46, #13, #54, and #08; and

WHEREAS, the CITY desires to retain CONSUTLANT to provide Construction Management Consultant Services for two additional Municipal Fire Stations, #13 and #54, as provided for in the RFQ and more particularly described in the Scope of Services attached as Exhibit "A"; and

WHEREAS, RFQ #206-10371 article 23 authorizes renewal for three (3) successive one (1) year terms upon mutual consent of the parties; and

WHEREAS, CITY wishes to retain CONSULTANT to provide, and CONSULTANT desires to provide, contracted professional consultant services to CITY until July 6th, 2013, utilizing the prices as set forth in Exhibit "B"; and

WHEREAS, at its meeting of JUNE 5TH, 2012, the City Commission, by motion, authorized the proper City Officials to execute this First Extension and Amendment to Agreement;

NOW, THEREFORE, the parties hereto, in consideration of the mutual covenants, agreements, terms, and conditions contained herein, do agree as to the following:

Section 1. The foregoing recitals are true and correct and are made a part of this First Extension and Amendment to Agreement.

Section 2. That the Agreement between CITY and CONSULTANT approved by the City Commission on July 7, 2010 is hereby extended, as amended herein, said term expiring on July 6, 2013.

Section 3. That Article 1, titled "Definitions and Identifications," of the Agreement is hereby replaced and amended to read as follows:

ARTICLE 1
DEFINITIONS AND IDENTIFICATIONS

For the purposes of this Agreement and the various covenants, conditions, terms and provisions which follow, the DEFINITIONS and IDENTIFICATIONS set forth below are assumed to be true and correct and are therefore agreed upon by the parties.

- 1.1 **AGREEMENT:** Means this document between the CITY and CONSULTANT dated JUNE 5TH, 2012 and any duly authorized and executed Amendments to Agreement.
- 1.2 **CERTIFICATE FOR PAYMENT:** A statement by CONSULTANT based on observations at the site and on review of documentation submitted by the Contractor that by its issuance recommends that CITY pay identified amounts to the Contractor for services performed by the Contractor at the Project.
- 1.3 **CHANGE ORDER:** A written order to the Contractor, addressing modifications to the Contract Documents, and establishing the basis of payment and contract time adjustment, if any, for the work affected by such modifications. The CONSULTANT may review and make recommendations to the CITY on any proposed Change Orders, for approval or other appropriate action by the CITY.
- 1.4 **CITY:** The City of Fort Lauderdale, a municipal corporation of the State of Florida.
- 1.5 **CITY MANAGER:** The City Manager of the City of Fort Lauderdale, Florida.
- 1.6 **COMMISSION:** The City Commission of the City of Fort Lauderdale, Florida, which is the governing body of the CITY government.
- 1.7 **CONSTRUCTION COST:** The total construction cost to CITY of all elements of the Project designed or specified by the CONSULTANT.
- 1.8 **CONSTRUCTION COST LIMIT:** A maximum construction cost limit established by the CITY defining the maximum budget amount to which the final construction documents should be designed so as not to exceed.

- 1.9 CONSTRUCTION DOCUMENTS: Those working drawings and specifications and other writings setting forth in detail and prescribing the work to be done, the materials, workmanship and other requirements for construction of the entire Project, including any bidding information.
- 1.10 CONSULTANT: CIMA Engineering Corp., the CONSULTANT selected to perform professional services pursuant to this Agreement.
- 1.11 CONTRACT ADMINISTRATOR: The Public Works Director of the City of Fort Lauderdale, or his designee. In the administration of this Agreement, as contrasted with matters of policy, all parties may rely upon instructions or determinations made by the Contract Administrator.
- 1.12 CONTRACTOR: One or more individuals, firms, corporations or other entities identified as such by a written agreement with CITY ("Contract for Construction") to perform the construction services required to complete the Project.
- 1.13 ERROR: A mistake in design, plans and/or specifications that incorporates into those documents an element that is incorrect and is deficient from the standard of care that a professional engineer in similar circumstances, working on a similar project and location would have exercised. Also includes mistakes in design, plans, specifications and/or shop drawings review that lead to materials and/or equipment being ordered and/or delivered where additional costs are incurred.
- 1.14 FINAL STATEMENT OF PROBABLE CONSTRUCTION COSTS: A final cost estimate prepared by CONSULTANT during the Final Design Phase of the Project, based upon the final detailed Construction Documents of the Project.
- 1.15 NOTICE TO PROCEED: A written Notice to Proceed with the Project issued by the Contract Administrator.
- 1.16 OMISSION: A scope of work missed by the CONSULTANT that is necessary for the Project, including a quantity miscalculation, which was later discovered and added by Change Order and which is deficient from the standard of care that a professional engineer in similar circumstances, working on a similar project and location would have exercised. Also includes design that was wrong, but was corrected after award to the Contractor, but before the construction process was materially affected.
- 1.17 ORIGINAL CONTRACT PRICE: The original bid and/or contract price as awarded to a Contractor based upon the CONSULTANT'S final detailed Construction Documents of the Project.
- 1.18 PLANS AND SPECIFICATIONS: The documents setting forth the final design plans and specifications of the Project, including architectural, civil, structural, mechanical, electrical, communications and security systems, materials, lighting equipment, site and landscape design, and other essentials as may be

appropriate, all as approved by CITY as provided in this Agreement.

- 1.19 PRELIMINARY PLANS: The documents prepared by the CONSULTANT consisting of preliminary design drawings, renderings and other documents to fix and describe the size and character of the entire Project, and the relationship of Project components to one another and existing features.
- 1.20 PROJECT: An agreed scope of work for accomplishing a specific plan or development. This may include, but is not limited to, planning, architectural, engineering, and construction support services. The services to be provided by the CONSULTANT shall be as defined in this Agreement and further detailed in supplemental Task Orders for individual projects or combinations of projects. The Project planning, design and construction may occur in separate phases and at the CITY's discretion.
- 1.21 RESIDENT PROJECT REPRESENTATIVE: Individuals or entities selected, employed, compensated by and directed to perform services on behalf of CITY, in monitoring the Construction Phase of the Project to completion.
- 1.22 TASK ORDER: A document setting forth a detailed scope of services for additional services to be performed by CONSULTANT upon authorization of the CITY. The Task Order shall be considered supplemental to the basic services provided in this Agreement and Exhibit "A."
- 1.23 TIME OF COMPLETION: Time in which the entire work shall be completed.

Section 4. That Article 5, titled "TASK ORDERS FOR ADDITIONAL SERVICES," of the Agreement is hereby replaced and amended to read as follows:

ARTICLE 5
TASK ORDERS FOR ADDITIONAL SERVICES

- 5.1 Task Orders for additional services shall be jointly prepared by the CITY and CONSULTANT defining the detailed scope of services to be provided for the particular Project. Each Task Order shall be separately numbered and approved in accordance with this Agreement and all applicable CITY code requirements. These Task Orders shall be considered supplemental to the general description of basic services as described in Exhibit "A."
- 5.2 Under all Task Orders and Projects, CITY may require the CONSULTANT, by specific written authorization, and for mutually agreed upon additional compensation, to provide or assist in obtaining one or more of the following special services. These services may include, at the discretion of the CITY, the following items:
 - 5.2.1 Providing additional copies of reports, contract drawings and documents;
and

- 5.2.2 Assisting CITY with litigation support services arising from the planning, development, or construction.
- 5.3 Prior to initiating the performance of any services under this Agreement or Task Orders for additional services, CONSULTANT must receive a written Notice to Proceed / Purchase Order from the CITY. The CONSULTANT must receive the approval of the Contract Administrator or his designee in writing prior to beginning the performance of services in any subsequent Task Order under this Agreement.
- 5.4 If, in the opinion of the CITY, the CONSULTANT is improperly performing the services under a specific task, or if at any time the CITY shall be of the opinion that said tasks are being unnecessarily delayed and will not be completed within the agreed upon time, the CITY shall notify the CONSULTANT in writing. The CONSULTANT has within ten (10) working days thereafter to take such measures as will, in the judgment of the CITY, ensure satisfactory performance and completion of the work. If the CONSULTANT fails to cure within the ten (10) working days, the CITY may notify the CONSULTANT to discontinue all work under the specified task. The CONSULTANT shall immediately respect said notice and stop said work and cease to have any rights in the possession of the work and shall forfeit the Task Order and any remaining monies. The CITY may then decide, after City Commission approval, to issue a new Task Order for the uncompleted work to another consultant using the remaining funds. Any excess costs arising therefrom over and above the original Task Order price shall be charged against CONSULTANT, as the original CONSULTANT.

Section 5. That Article 7, titled "Compensation and Method of Payment," of the Agreement is hereby replaced and amended to read as follows:

ARTICLE 7
COMPENSATION AND METHOD OF PAYMENT

7.1 AMOUNT AND METHOD OF COMPENSATION

7.1.1 Not To Exceed Amount Compensation

CITY agrees to pay CONSULTANT as compensation for performance of all services as related to the Scope of Services detailed in Exhibit "A" and required under the terms of this Agreement a Not to Exceed Amount of \$215,549.81 for each fire station. This compensation does not include Reimbursables as described in Section 7.2. It is agreed that the method of compensation is that of "Not to Exceed Amount" which means that CONSULTANT shall perform all services set forth in this Agreement for total compensation in the amount of or less than that stated total. The hourly rate-billing schedule is attached as Exhibit "B" to this Agreement. As described in Section 8.1, no modification, amendment, or

alteration to Exhibit "B" shall be effective unless contained in a written document prepared with the same formality as this Agreement and executed by the CITY and CONSULTANT.

A not to exceed proposal shall be accompanied by the CONSULTANT's estimate. The estimate shall detail the direct labor costs by categories of employees, work hours, and hourly rate; overhead; direct non-salary expenses including reimbursables; and profit, or as required by individual Task Orders for Additional Services.

7.2 REIMBURSABLES

7.2.1 Direct non-salary expenses, entitled Reimbursables, directly attributable to the Project will be charged at actual cost. Unit Prices for reimbursable expenses are included in this Agreement as Exhibit "C." Reimbursable expenses are in addition to the compensation for basic services and include actual expenditures made by the CONSULTANT and the CONSULTANT'S employees directly attributable to the Project and will be charged at actual cost, without reference to the professional service fees above. CITY shall not withhold retainage from payments for Reimbursable Expenses. CONSULTANT shall be compensated for Reimbursables associated with this Agreement only up to the amount allocated for this Agreement. Any reimbursable or portion thereof which, when added to the Reimbursables related to this Agreement or a particular Task Order previously billed, exceeds the amount allocated for this Agreement, then such amount shall be the responsibility of the CONSULTANT unless otherwise agreed to in writing by the Contract Administrator. Travel and subsistence expenses for the CONSULTANT, his staff and subconsultants and communication expenses, long distance telephone, courier and express mail between CONSULTANT's and subconsultants' various offices are not reimbursable under this Agreement. Reimbursables shall include only the following listed expenses unless authorized in writing by the Contract Administrator:

A. Cost of reproduction, postage and handling of drawings and specifications which are required to deliver services set forth in this Agreement, excluding reproductions for the office use of the CONSULTANT. Reimbursable printing and photocopying expenses shall include only those prints or photocopies of original documents which are (i) exchanged among CONSULTANT, CITY and other third parties retained or employed by any of them or (ii) submitted to CITY for review, approval or further distribution. Documents, which are reproduced for CONSULTANT's internal drafts, reviews, or other purposes, are not eligible for reimbursement.

B. Identifiable testing costs approved by Contract Administrator.

C. All permit fees paid to regulatory agencies for approvals directly attributable to the Project. These permit fees do not include those permits required for the construction Contractor.

D. Overnight Delivery/Courier Charges (when CITY requires/requests this service).

7.2.2 Reimbursable subconsultant expenses are limited to the items described above when the subconsultant agreement provides for reimbursable expenses. A detailed statement of expenses must accompany any request for reimbursement. Local travel to and from the Project site or within the Tri-County Area will not be reimbursed.

7.2.3 It is acknowledged and agreed to by CONSULTANT that the dollar limitation set forth in Exhibit "C" is a limitation upon, and describes the maximum extent of CITY's obligation to reimburse CONSULTANT for direct, nonsalary expenses, but does not constitute a limitation, of any sort, upon CONSULTANT's obligation to incur such expenses in the performance of services hereunder. If CITY or Contract Administrator requests CONSULTANT to incur expenses not contemplated in the amount for Reimbursables, CONSULTANT shall notify Contract Administrator in writing before incurring such expenses. Any such expenses shall be reviewed and approved by CITY prior to incurring such expenses.

7.3 METHOD OF BILLING

7.3.1 Not To Exceed Amount Compensation

CONSULTANT shall submit billings, which are identified by the specific project number on a monthly basis in a timely manner for all salary costs and Reimbursables attributable to the Project. These billings shall identify the nature of the work performed, the total hours of work performed and the employee category of the individuals performing same. Billings shall itemize and summarize Reimbursables by category and identify same as to the personnel incurring the expense and the nature of the work with which such expense was associated. Where prior written approval by Contract Administrator is required for Reimbursables, a copy of said approval shall accompany the billing for such Reimbursables. The statement shall show a summary of salary costs and Reimbursables with accrual of the total and credits for portions paid previously. External Reimbursables and subconsultant fees must be documented by copies of invoices or receipts, which describe the nature of the expenses and contain a project number or other identifier, which clearly indicates the expense, as identifiable to the Project. Except for meals and travel expenses, it shall be deemed unacceptable for the CONSULTANT to modify the invoice or receipt by adding a project number or other identifier. Internal expenses must be documented by appropriate CONSULTANT's

cost accounting forms with a summary of charges by category. When requested, CONSULTANT shall provide backup for past and current invoices that records hours and salary costs by employee category, Reimbursables by category, and subconsultant fees on a task basis, so that total hours and costs by task may be determined.

7.4 METHOD OF PAYMENT

7.4.1 CITY shall pay CONSULTANT in accordance with the Florida Prompt Payment Act. To be deemed proper, all invoices must comply with the requirements set forth in this Agreement and must be submitted on the form and pursuant to instructions prescribed by Contract Administrator.

7.4.2 CITY will review CONSULTANT's invoices and, if inaccuracies or errors are discovered in said invoice, CITY will inform CONSULTANT within ten (10) working days by fax and/or by email of such inaccuracies or errors and request that revised copies of all such documents be re-submitted by CONSULTANT to CITY.

7.4.3 Upon mutual agreement by both CITY and CONSULTANT, payment shall be made by CITY to CONSULTANT using a CITY P-Card. If payment is not made using a CITY P-Card, payment will be made to CONSULTANT at the following address:

CIMA Engineering Corp.
4101 Ravenswood Road, Suite #113
Dania Beach, FL 33312

Section 6. That Article 8, titled "Additional Services and Changes in Scope of Services," of the Agreement is hereby replaced and amended to read as follows:

ARTICLE 8 AMENDMENTS AND CHANGES IN SCOPE OF SERVICES

8.1 No modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written Amendment prepared with the same formality as this Agreement and executed by the CITY and CONSULTANT.

8.2 CITY or CONSULTANT may request changes that would increase, decrease, or otherwise modify the Scope of Services to be provided under this Agreement. Such changes must be contained in a written amendment, executed by the parties hereto, with the same formality and of equal dignity herewith, prior to any deviation from the terms of this Agreement including the initiation of any additional services. CITY shall compensate CONSULTANT for such additional services as provided in Article 7.

- 8.3 In the event a dispute between the Contract Administrator and CONSULTANT arises over whether requested services constitute additional services and such dispute cannot be resolved by the Contract Administrator and CONSULTANT, such dispute shall be promptly presented to the City Manager for resolution. The City Manager's decision shall be final and binding on the parties for amounts under \$100,000. In the event of a dispute in an amount over \$100,000, the parties agree to use their best efforts to settle such dispute. To this effect, they shall consult and negotiate with each other, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of sixty (60) days, then upon notice to the other, either party may commence litigation to resolve the dispute in Broward County, Florida. Any resolution in favor of CONSULTANT shall be set forth in a written document in accordance with Section 8.2 above. During the pendency of any dispute, CONSULTANT shall promptly perform the disputed services.

Section 7. That Article 9, titled "Amendments," of the Agreement is hereby replaced and amended to read as follows:

ARTICLE 9
CONSULTANT'S RESPONSIBILITIES

- 9.1 The CONSULTANT, following the CITY's approval of the Construction Documents and of the Final Statement of Probable Construction Cost, shall, when so directed and authorized by the CITY, assist the CITY in obtaining bids or negotiated proposals and assist in awarding and preparing contracts for construction. If requested, the CONSULTANT shall review and analyze the proposals received by the CITY, and shall make a recommendation for any award based on CITY's Purchasing Ordinance.
- 9.2 Should the lowest responsible, responsive proposal exceed the Final Statement of Probable Construction Costs by less than 10%, CONSULTANT, at no additional cost to the CITY, shall meet with the CITY's representatives and work to reduce costs to bring the Original Contract Price within the Final Statement of Probable Construction Costs. Should the lowest responsible, responsive proposal exceed the Final Statement of Probable Construction Costs by 10% or more, CONSULTANT shall, at the CITY's direction, redesign each Project and/or work with the CITY to reduce the costs to within the Final Statement of Probable Construction Costs at no additional expense to the CITY. If negotiations between the CITY and the CONSULTANT have not commenced within three months after completion of the final design phase, or if industry-wide prices are changed because of unusual or unanticipated events affecting the general level of prices or times of delivery in the construction industry, the established Construction Cost Limit may be adjusted in accordance with the applicable change in the Construction Cost Index for Twenty Cities from the date of completion of the final design phase and the date on which proposals are sought, as published monthly in "Engineering News Record". If each Project scope and design is expanded by the CITY after the CONSULTANT renders the estimated

Construction Cost of the Plans and Specifications, the CONSULTANT shall not be responsible for any redesign without compensation.

- 9.3 The CONSULTANT shall provide the CITY with a list of recommended, prospective proposers.
- 9.4 The CONSULTANT shall attend all pre-proposal conferences.
- 9.5 The CONSULTANT shall recommend any addenda, through the Contract Administrator, as appropriate to clarify, correct, or change proposal documents.
- 9.6 If pre-qualification of proposers is required as set forth in the request for proposal, CONSULTANT shall assist the CITY, if requested, in developing qualification criteria, review qualifications and recommend acceptance or rejection of the proposers. If requested, CONSULTANT shall evaluate proposals and proposers, and make recommendations regarding any award by the CITY.
- 9.7 The CITY shall make decisions on all claims regarding interpretation of the Construction Documents, and on all other matters relating to the execution and progress of the work after receiving a recommendation from the CONSULTANT. The CONSULTANT shall check and approve samples, schedules, shop drawings and other submissions for conformance with the concept of each Project, and for compliance with the information given by the Construction Documents. The CONSULTANT may also prepare Change Orders, assemble written guarantees required of the Contractor, and approve progress payments to the Contractor based on each Project Schedule of Values and the percentage of work completed.
- 9.8 The CITY shall maintain a record of all Change Orders which shall be categorized according to the various types, causes, etc. that it may be determined are useful or necessary for its purpose. Among those shall be Change Orders identified as architectural/engineering errors or omissions.
 - 9.8.1 Unless otherwise agreed by both parties in writing, it is specifically agreed that any change to the work identified as an Error on the part of the CONSULTANT shall be considered for purposes of this Agreement to be an additional cost to the CITY which would not be incurred without the Error.
 - 9.8.2 Unless otherwise agreed by both parties in writing, it is further specifically agreed for purposes of this Agreement that fifteen percent (15%) of the cost of Change Orders for any item categorized as an Omission shall be considered an additional cost to the CITY which would not be incurred without the Omission. So long as the total of those two numbers (Change Order costs of Errors plus fifteen percent (15%) of Omissions) remains less than two percent (2%) of the total Construction Cost of the Project, the CITY shall not look to the CONSULTANT for reimbursement for Errors and Omissions.

- 9.8.3 Should the sum of the two as defined above (cost of Errors plus fifteen percent (15%) of the cost of Omissions) exceed two percent (2%) of the Construction Cost, the CITY shall recover the full and total additional cost to the CITY as a result of CONSULTANT's Errors and Omissions from the CONSULTANT, that being defined as the cost of Errors plus fifteen percent (15%) of the cost of Omissions above two percent (2%) of the Construction Cost.
- 9.8.4 To obtain such recovery, the CITY shall deduct from the CONSULTANT's fee a sufficient amount to recover all such additional cost to the CITY.
- 9.8.5 In executing this Agreement, the CONSULTANT acknowledges acceptance of these calculations and to the CITY's right to recover same as stated above. The recovery of additional costs to the CITY under this paragraph shall not limit or preclude recovery for other separate and/or additional damages which the CITY may otherwise incur.
- 9.8.6 The Contract Administrator's decision as to whether a Change Order is caused by an Error or caused by an Omission, taking into consideration industry standards, shall be final and binding on both parties for amounts under \$100,000. In the event of a dispute in an amount over \$100,000, the parties agree to use their best efforts to settle such dispute. To this effect, they shall consult and negotiate with each other, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of sixty (60) days, then upon notice to the other, either party may commence litigation to resolve the dispute in Broward County, Florida.

Section 8. That Article 11.2, titled "TERMINATION," of the Agreement is hereby replaced and amended to read as follows:

11.2 **TERMINATION**

- 11.2.1 It is expressly understood and agreed that the CITY may terminate this Agreement at any time by giving the CONSULTANT notice by telephone, or personally to one of the officers of the CONSULTANT, confirmed by certified mail, return receipt requested, to the principal office of the CONSULTANT. In the event that the Agreement is terminated, the CONSULTANT shall be entitled to be compensated for the services rendered from the date of execution of the Agreement up to the time of termination. Such compensation shall be based on the fee as set forth above, wherever possible. For those portions of services rendered to which the applicable fee cannot be applied, payment shall be based upon the appropriate rates for the actual time spent on the project. In the event that the CONSULTANT abandons this Agreement or through violation of any of the terms and conditions of this Agreement, causes it to be

terminated, CONSULTANT shall indemnify the CITY against any loss pertaining to this termination. All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by CONSULTANT shall become the property of CITY and shall be delivered by CONSULTANT to the CITY within five (5) days of CITY's request. Upon payment of such sum by CITY to CONSULTANT, CITY shall have no further duties or obligations pursuant to or arising from this Agreement. CONSULTANT shall have the right to terminate this Agreement upon the substantial breach by the CITY of its obligations under this Agreement such as unreasonable delay in payment or non-payment of undisputed amounts.

11.2.2 This Agreement may also be terminated by CITY upon such notice as CITY deems appropriate in the event CITY or Contract Administrator determines that termination is necessary to protect the public health, safety, or welfare.

11.2.3 Notice of termination shall be provided in accordance with Section 11.26, NOTICES, except that Contract Administrator may provide a prior verbal stop work order if the Contract Administrator deems a stop work order of this Agreement in whole or in part is necessary to protect the public's health, safety, or welfare. A verbal stop work order shall be promptly confirmed in writing as set forth in Section 11.26, NOTICES.

11.2.4 In the event this Agreement is terminated for convenience, CONSULTANT shall be paid for any services performed to the date the Agreement is terminated. Compensation shall be withheld until all documents specified in Section 11.3 of this Agreement are provided to the CITY. Upon being notified of CITY's election to terminate, CONSULTANT shall refrain from performing further services or incurring additional expenses under the terms of this Agreement. Under no circumstances shall CITY make payment for services which have not been performed.

Section 9. That Article 11.10, titled "INSURANCE," of the Agreement is hereby replaced and amended to read as follows:

11.10 INSURANCE

11.10.1 CONSULTANT shall provide and shall require all of its sub-consultants and sub-contractors to provide, pay for, and maintain in force at all times during the term of the Agreement, such insurance, including Commercial General Liability Insurance, Business Automobile Liability Insurance, Workers' Compensation Insurance, Employer's Liability Insurance, and Professional Liability Insurance, as stated below. Such policy or policies shall be issued by companies authorized to do business in the State of Florida and having agents upon whom service of process may be made in the State of Florida.

Compliance with the foregoing requirements shall not relieve the CONSULTANT of their liability and obligation under this section or under any other section of this Agreement.

The CONSULTANT shall be responsible for assuring that the insurance certificates required in conjunction with this Section remain in force for the duration of the Project. If insurance certificates are scheduled to expire during the contractual period, the CONSULTANT shall be responsible for submitting new or renewed insurance certificates to the CITY at a minimum of thirty (30) calendar days in advance of such expiration. In the event that expired certificates are not replaced with new or renewed certificates that cover the contractual period, the CITY shall:

- A. Suspend the Agreement until such time as the new or renewed certificates are received by the CITY.
- B. The CITY may, at its sole discretion, terminate the Agreement for cause and seek damages from the CONSULTANT in conjunction with the violation of the terms and conditions of the Agreement

Section 10. That Article 11.26, titled "NOTICES," of the Agreement is hereby replaced and amended to read as follows:

11.26 NOTICES

Whenever either party desires to give notice unto the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving of notice, to-wit:

CITY: City Engineer
 City of Fort Lauderdale
 100 North Andrews Avenue
 Fort Lauderdale, FL 33301
 Telephone: (954) 828-5772

With a copy to: City Manager
 City of Fort Lauderdale
 100 North Andrews Avenue
 Fort Lauderdale, FL 33301
 Telephone: (954) 828-5364

With a copy to: City Attorney
City of Fort Lauderdale
100 North Andrews Avenue
Fort Lauderdale, FL 33301
Telephone: (954) 828-5038

CONSULTANT: CIMA Engineering Corp.
Attn: Jose A. Gonzalez, P.E.-President
4101 Ravenswood Road, Suite #113
Dania Beach, FL 33312

Section 11. In all other respects, the original Agreement between the parties dated July 7, 2010, and any preceding amendments not in conflict herewith are hereby ratified, reaffirmed and shall remain in full force and effect as provided by their terms.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]
[SIGNATURE PAGES FOLLOW]**

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals for this First Extension and Amendment to Agreement the day and year first written above.

WITNESSES:

CITY

CITY OF FORT LAUDERDALE, a
municipal corporation of the State of
Florida

Safesa Ali
[Witness signature]

By [Signature]
JOHN R. "JACK" SEILER, Mayor

Safesa Ali
[Print Name]

By [Signature]
LEE R. FELDMAN, City Manager

[Signature]
[Witness signature]

[Signature]
[Print Name]

ATTEST:

[Signature]
JONDA K. JOSEPH, City Clerk

Approved as to form:

[Signature]
CARRIE L. SARVER
Assistant City Attorney

CONSULTANT

CIMA Engineering Corp., a Florida Corporation

By _____

Name/Title Jose A. Gonzalez, President

WITNESSES:

[Signature]

GILBERT A. CHAMBERO

Print Name

[Signature]

GREGORY V. MELGUIZOVSKI

Print Name

ATTEST:

BY: _____

Print Name of Corporate Secretary

(CORPORATE SEAL)

STATE OF FLORIDA:
COUNTY OF BROWARD:

The foregoing instrument was acknowledged before me this 10 day of May, 2012 by Jose A. Gonzalez and _____ as President and _____ respectively, of CIMA Engineering Corp., a Florida Corporation, on behalf of the corporation. Who is: Personally Known or Produced Identification: Type of ID Produced _____

[Signature]

Notary Public, State of Florida

Viviana Vindel

Name of Notary Typed, Printed or Stamped

(NOTARY SEAL)

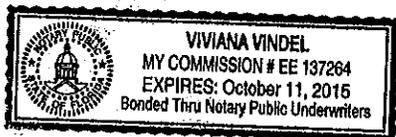


EXHIBIT A

OVERVIEW / INTRODUCTION AND BACKGROUND:

On November 2, 2004, the citizens of the City of Fort Lauderdale approved a \$40 million bond referendum to add one and replace nine fire-rescue station facilities. These facilities will be state-of-the-art buildings equipped with a community room and a medical examination room that can provide meaningful contributions to the community. The facilities will appropriately accommodate female personnel with adequate gender separation and will provide the needed space for personnel and apparatus required to maintain the service levels from these stations.

SCOPE OF SERVICES

The City of Fort Lauderdale is entering into a continuing contract for *professional services* with the Consultant Construction Management firm to provide **Construction Management Consulting** services under the direction of the City's Construction Management Division during the construction of up to five (5) Municipal Fire Stations within the City of Fort Lauderdale. Work to be accomplished under this contract will include, but not be limited to, managing the construction of one and/or two-story Municipal Fire Stations, of between 10,000 and 12,000 square feet (see attached spreadsheet). The Consultant Construction Management firm will be responsible for working in cooperation with the City Construction Manager, City Architect, City Officials, and the City's consulting Architects and Engineers, to inspect and administer the construction of one (1) to five (5) Municipal Fire Stations. The construction management services will also include management and scheduling of these projects, as well as inspection and special inspection services as needed. The firm will advise the City on the most effective way to implement the overall program in terms of time and cost control, value engineering, inspection, quality control program and safety.

The Consultant Construction Manager, in coordination with City staff, will be responsible for constructability review, bidding and establishment of construction schedules. The Consultant Construction Manager firm will prepare monthly cash draw projections, monitor monthly construction-related expenditures and provide coordination between active construction projects in the same or adjacent areas. The Consultant Construction Manager firm will assist with the overall coordination of the City's projects with the Florida Department of Transportation (FDOT), Broward County, Florida Power and Light, AT&T, Comcast, The City's Public Works, Construction Services and Information Technology Services Departments.

Duties may include, but not necessarily be limited to:

Consultant Construction Manager's Requirements, Responsibilities & Services

- The Consultant Construction Manager will act as the Owners representative and agent relative to the entire Project.
- The Consultant Construction Manager's services will consist of those services performed by the Construction Manager, Construction Manager's employees and Construction Manager's consultants as enumerated in this Exhibit.

- The Consultant Construction Manager shall provide sufficient organization, personnel and management to carry out the requirements of this Agreement in an expeditious and economical manner consistent with the interests of the Owner.
- The Consultant Construction Manager will be required to possess credentials from the State of Florida, certifying that both the firm and the individual are currently in good standing as a licensed Architect or Engineer. Additionally, the Consultant Construction Manager will be required to demonstrate that the firm and the individual have successfully completed services similar to those specified in this Exhibit.
- There will be five (5) Municipal Fire Station, projects that will be eligible for Consultant Construction Management services within the scope of this Exhibit, when deemed necessary by the Manager of the City's Construction Management Division, due to the shortage of City Staff to adequately manage said construction work.

Pre-Construction Phase

- The Consultant Construction Manager may be required to provide supplementary design and/or drafting services if so requested by the owner. When requested by the owner, this supplementary design and/or drafting service will be in support of the original project.
- The Consultant Construction Manager shall review the program furnished by the Owner to ascertain the requirements of the Project and shall arrive at a mutual understanding of such requirements with the Owner.
- The Consultant Construction Manager shall provide a preliminary evaluation of the Owner's program, including the Project scope and design, as well as the schedule and construction budget requirements, each in terms of the other.
- The Consultant Construction Manager shall expeditiously review construction documents and advise on proposed site use and improvements, selection of materials, building systems and equipment, and methods of Project delivery. The Consultant Construction Manager shall provide recommendations on relative feasibility of construction methods, availability of materials and labor, time requirements for procurement, installation and construction, and factors related to construction cost including, but not limited to, costs of alternative designs or materials, preliminary budgets, and possible economies.
- The Consultant Construction Manager shall prepare and periodically update a Project Schedule for the Owner's acceptance. In the Project Schedule, the Consultant Construction Manager shall coordinate and integrate the Consultant Construction Manager's services, the Architect's services and the Owner's responsibilities with anticipated construction schedules, highlighting critical and long-lead-time items.
- The Consultant Construction Manager shall advise the Owner and Architect if it appears that the Construction Cost may exceed the latest approved Project budget and make recommendations for corrective action.
- The Consultant Construction Manager shall consult with the Owner and Architect regarding the Construction Documents and make recommendations whenever design details adversely affect constructability, cost or schedules

- The Consultant Construction Manager shall provide recommendations and information to the Owner and Architect regarding the assignment of responsibilities for temporary Project facilities and equipment, materials and services for use of the Contractor. The Consultant Construction Manager shall verify that such requirements and assignment of responsibilities are included in the proposed Contract Documents.
- The Consultant Construction Manager shall provide recommendations and information to the Owner regarding the allocation of responsibilities for safety programs with the Contractor.
- The Consultant Construction Manager shall advise on the division of the Project into individual Contracts for various categories of Work, including the method to be used for selecting Contractor and awarding Contracts. If multiple Contracts are to be awarded, the Consultant Construction Manager shall review the Construction Documents and make recommendations as required to provide that (1) the Work of the Contractor is coordinated, (2) all requirements for the Project have been assigned to the appropriate Contract, (3) the likelihood of jurisdictional disputes has been minimized, and (4) proper coordination has been provided for phased construction.
- The Consultant Construction Manager shall prepare a Project construction schedule providing for the components of the Work, including phasing of construction, times of commencement and completion required of Contractor, ordering and delivery of products requiring long lead time, and the occupancy requirements of the Owner.
- The Consultant Construction Manager shall assist the Owner in selecting, retaining and coordinating the professional services of surveyors, special consultants and testing laboratories required for the Project.
- The Consultant Construction Manager shall provide an analysis of the types and quantities of labor required for the Project and review the availability of appropriate categories of labor required for critical phases. The Consultant Construction Manager shall make recommendations for actions designed to minimize adverse effects of labor shortages.
- The Consultant Construction Manager shall assist the Owner in preparing Construction Contracts and advise the Owner on the acceptability of Subcontractors and material suppliers proposed by Contractors.
- The Consultant Construction Manager shall assist the Owner in obtaining building permits and special permits for permanent improvements, except for permits required to be obtained directly by the Contractor. The Consultant Construction Manager shall verify that the Owner has paid applicable fees and assessments. The Consultant Construction Manager shall assist the Owner and Architect in connection with the Owner's responsibility for filing documents required for the approvals of governmental authorities having jurisdiction over the Project.

Construction Phase - Administration of the Construction Contract

- The Construction Phase will commence with the award of the initial Construction Contract or purchase order and, together with the Consultant Construction Manager's obligation to provide Basic Services under this Agreement, will end 60 days after final

payment to Contractor is due.

- The Consultant Construction Manager shall provide administration of the Contracts for Construction in cooperation with the Architect as set forth below.
- The Consultant Construction Manager shall provide administrative, management and related services to coordinate scheduled activities and responsibilities of the Contractor and with those of the Consultant Construction Manager, the Owner and the Architect to endeavor to manage the Project in accordance with the latest approved estimate of Construction Cost, the Project Schedule and the Contract Documents.
- The Consultant Construction Manager shall schedule and conduct meetings to discuss such matters as procedures, progress and scheduling. The Consultant Construction Manager shall prepare and promptly distribute minutes to the Owner, Architect and Contractor.
- Utilizing the Construction Schedules provided by the Contractor, the Consultant Construction Manager shall update the Project construction schedule incorporating the activities of the Contractor on the Project, including activity sequences and durations, allocation of labor and materials, processing of Shop Drawings, Product Data and Samples, and delivery of products requiring long lead time and procurement. The Project construction schedule shall include the Owner's occupancy requirements showing portions of the Project having occupancy priority. The Consultant Construction Manager shall update and reissue the Project construction schedule as required to show current conditions. If an update indicates that the previously approved Project construction schedule may not be met, the Consultant Construction Manager shall recommend corrective action to the Owner and Architect.
- Consistent with the various bidding documents, and utilizing information from the Contractors, the Consultant Construction Manager shall coordinate the sequence of construction and assignment of space in areas where the Contractor is performing Work.
- The Consultant Construction Manager shall endeavor to obtain satisfactory performance from the Contractor. The Consultant Construction Manager shall recommend courses of action to the Owner when requirements of a Contract are not being fulfilled.
- The Consultant Construction Manager shall monitor the approved estimate of Construction Cost. The Consultant Construction Manager shall show actual costs for activities in progress and estimates for uncompleted tasks by way of comparison with such approved estimate.
- The Consultant Construction Manager shall develop cash flow reports and forecasts for the Project and advise the Owner and Architect as to variances between actual and budgeted or estimated costs.
- The Consultant Construction Manager shall maintain accounting records on authorized Work performed under unit costs, additional Work performed on the basis of actual costs of labor and materials, and other Work requiring accounting records.
- The Consultant Construction Manager shall develop and implement procedures for the review and processing of applications by Contractor for progress and final payments.

- The Consultant Construction Manager shall prepare a Project Application for Payment based on the Contractor Certificates for Payment.
- Based on the Consultant Construction Manager's observations and evaluations of Contractor Application for Payment, the Consultant Construction Manager shall review and certify the amounts due the Contractor.
- The Consultant Construction Manager's certification for payment shall constitute a representation to the Owner, based on the Consultant Construction Manager's determinations at the site, and on the data comprising the Contractors' Applications for Payment, that, to the best of the Consultant Construction Manager's knowledge, information and belief, the Work has progressed to the point indicated and the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to minor deviations from the Contract Documents correctable prior to completion and to specific qualifications expressed by the Consultant Construction Manager. The issuance of a Certificate for Payment shall further constitute a representation that the Contractor is entitled to payment in the amount certified.
- The Consultant Construction Manager will monitor the development of "As-Built" documents and confirm that updates are made prior to recommending approval for Contractor's Application for Payment.
- The issuance of a Certificate for Payment shall not be a representation that the Consultant Construction Manager has made continuous on-site inspections to check the quality or quantity of the Work, and reviewed construction means, methods, techniques for the Contractor's own Work, or procedures.
- The Consultant Construction Manager shall determine in general that the Work of the Contractor is being performed in accordance with the requirements of the Contract Documents, endeavoring to guard the Owner against defects and deficiencies in the Work. As appropriate, the Consultant Construction Manager shall have authority, upon written authorization from the Owner, to require additional inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. The Consultant Construction Manager, in consultation with the Architect, may reject Work which does not conform to the requirements of the Contract Documents.
- With respect to the Contractor's own Work, the Consultant Construction Manager shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work of the Contractor, since these are solely the Contractor's responsibility under the Contract for Construction. The Consultant Construction Manager shall not have control over or charge of acts or omissions of the Contractors, Subcontractors, or their agents or employees, or any other persons performing portions of the Work not directly employed by the Consultant Construction Manager.
- The Consultant Construction Manager shall in a timely manner transmit to the Architect requests for interpretations of the meaning and intent of the Drawings and Specifications, and assist in the resolution of questions that may arise.

- The Consultant Construction Manager shall review request for changes, assist in negotiating Contractor's proposals, submit recommendations to the Architect and Owner, and, if they are accepted, prepare Change Orders and Construction Change Directives which incorporate the Architect's modifications to the Documents.
- The Consultant Construction Manager shall assist the Architect in the review, evaluation and documentation of Claims.
- The Consultant Construction Manager will maintain and distribute all project related documentation including RFI Logs, Action Items, Shop Drawings and Logs, Change Order Logs, and overall Project files, including hard copies of all relative correspondence.
- The Consultant Construction Manager shall receive certificates of insurance from the Contractor and forward them to the Owner with a copy to the Architect.
- In collaboration with the Architect and the Owner, the Consultant Construction Manager shall establish and implement procedures for expediting the processing and approval of Shop Drawings, Product Data, Samples and other submittals. The Consultant Construction Manager shall review all Shop Drawings, Product Data, Samples and other submittals from the Contractor. The Consultant Construction Manager shall coordinate submittals with information contained in related documents and transmit to the Architect those which have been approved by the Consultant Construction Manager. The Consultant Construction Manager's actions shall be taken with such reasonable promptness as to cause no delay in the Work or in the activities of the Owner or Contractors.
- The Consultant Construction Manager shall record the progress of the Project. The Consultant Construction Manager shall submit written progress reports to the Owner and Architect including information on Contractor's Work, as well as the entire Project, showing percentages of completion. The Consultant Construction Manager shall keep a daily log containing a record of weather, each Contractor's Work on the site, number of workers identification of equipment, Work accomplished, problems encountered, and other similar relevant data as the Owner may require.
- The Consultant Construction Manager will monitor and ensure that the Contractor obtains all required governmental and regulatory inspections and approvals.
- The Consultant Construction Manager shall maintain at the Project site for the Owner one record copy of all Contracts, Drawings, Specifications, Addenda, Change Orders and other Modifications, in good order and marked currently to record changes and selections made during construction, and in addition, approved Shop Drawings, Product Data, Samples and similar required submittals. The Consultant Construction Manager shall maintain records in duplicate, of principal building layouts lines, elevations of the bottom of footings, floor levels and key site elevations certified by a qualified surveyor or professional engineer. The Consultant Construction Manager shall make all such records available to the Architect and upon completion of the Project shall deliver them to the Owner.
- The Consultant Construction Manager shall arrange for the delivery, storage, protection and security of Owner-purchased materials, systems and equipment that are a part of

the Project until such items are incorporated into the Project.

- The Consultant Construction Manager will coordinate, along with the Contractor, the installation of all Owner-purchased materials, systems, and equipment that are part of the project.
- With the Architect and the Owner's maintenance personnel, the Consultant Construction Manager shall observe the Contractor's final testing and start-up of utilities, operational systems and equipment.
- When the Consultant Construction Manager considers Contractor's Work or a designated portion thereof substantially complete, the Consultant Construction Manager shall, jointly with the Contractor, prepare for the Architect a list of incomplete or unsatisfactory items and a schedule for their completion. The Consultant Construction Manager shall assist the Architect in conducting inspections to determine whether the Work or designated portion thereof is substantially complete.
- The Consultant Construction Manager shall coordinate the correction and completion of the Work. Following issuance of a Certificate of Substantial Completion of the Work or a designated portion thereof, the Consultant Construction Manager shall evaluate the completion of the Work of the Contractor and make recommendations to the Architect when Work is ready for final inspection. The Consultant Construction Manager shall assist the Architect in conducting final inspections.
- The Consultant Construction Manager shall secure and transmit to the Architect warranties and similar submittals required by the Contract Documents for delivery to the Owner and deliver all keys, manuals, record drawings and maintenance stocks to the Owner. The Consultant Construction Manager shall forward to the Architect a final Project Application for Payment upon compliance with the requirements of the Contract Documents.
- Duties, responsibilities and limitations of authority of the Consultant Construction Manager as set forth in the Contract Documents shall not be restricted, modified or extended without written consent of the Owner, City Construction Manager, Architect and Contractors. Consent shall not be unreasonably withheld.

Post Construction phase

- The Consultant Construction Manager will secure and transmit all Project related files to the owner.
- The Consultant Construction Manager, if requested, will assist the Owner with FF&E and other utility installation and move-in coordination.
- The Consultant Construction Manager, will assist the Owner with the submittal of any warranty claims.
- Upon completion of the Project, the Consultant Construction Manager will issue a report identifying any issues, which may need to be corrected on future projects.

EXHIBIT A
FUNCTIONAL REQUIREMENTS

ITEM	FIRE STATION 54	FIRE STATION 13
Address	3200 NE 32nd Street	2871 East Sunrise Blvd.
	Fort Lauderdale, FL	Fort Lauderdale, FL 33304
Facility Use	Full Service Fire Station	Full Service Fire Station
Projected Bid Date	2012-2013	2012 - 2013
Projected Const.	2013	2013
Project Completion	2013 – 2014	2013 - 2014
Type	2-Story	3-Story
	2- Apparatus Bays	3-Apparatus Bays
	8 - Bunk Rooms	12-Bunk Rooms
	Full Kitchen/Dining Room	Full Kitchen/Dining Room
	Day Room	Day Room
	Offices	Offices
	Laundry	Laundry
	Gymnasium	Gymnasium
	Community Meeting Room	Community Meeting Room
		Ocean Rescue Operations
Square Footage	10,000 SF	14,000 SF
Construction	Concrete Masonry & Stucco	Concrete Masonry & Stucco
	Concrete Slabs	Concrete Slabs
	4-Ply Built-up Roof	4-Ply Built-up Roof
	Zoned HVAC Systems	Zoned HVAC Systems
	Full Interior & Finish Package	Full Interior & Finish Package
	Millwork	Millwork
	Full Electrical Service	Full Electrical Service
	Full Sprinkler System	Full Sprinkler System
	Parking Lots	Parking Lots
	Full Landscaping Package	Full Landscaping Package
	Elevator	Elevator
Estimated Construction Costs	\$ 3 Million	\$ 3.5 Million
CM Responsibility	Total Oversight of Above Disciplines and Construction Activities, Per Scope of Work in Exhibit "A"	Total Oversight of Above Disciplines and Construction Activities, Per Scope of Work in Exhibit "A"

Exhibit C

Reimbursable unit prices

Copy – Per Copy

Black & White Copy

8 1/2 x 11 \$0.10

8 1/2 x 14 \$0.14

11 x 17 \$0.20

Color Copy

8 1/2 x 11 \$0.59

11 x 17 \$1.89

Postage – Per Pound

Parcel Post from \$3.67

Express from \$13.05

Certified Mail \$2.70