

# CONTRACT SUMMARY

CITY OF FORT LAUDERDALE  
PROCUREMENT SERVICES DEPARTMENT

**Period Covered:**  
7/6/10 – 7/5/11

**Contract No.:**  
502-10481

**Master Blanket:**  
N/A

**Awarded Vendor:**

Trophies by Edco, Inc. dba/ Edco Awards and Specialties  
3702 Davie Blvd.  
Fort Lauderdale, FL 33328

Delivery: 5-7 Days  
Payment Terms: Net 30

Attn: Mike Szczesney  
954-587-0137  
Fax 954-318-0083  
Email: [mike@edco.com](mailto:mike@edco.com)  
Website: [www.edco.com](http://www.edco.com)

Insurance Coverage Required: Yes  No   
Authorized for Purchases: Under \$25,000  Over   
Extension Options: Yes  No  Years: 3, 1 yr extensions

\*\*\*\*\*  
**AWARDS, TROPHIES AND PLAQUES**

Item 1 - Trophies, 6" generic figure, 3" column, 2"x3" base with plate, assorted sports	\$ 1.80 / each
Item 2 – Plaques, 5"x7", wood with engravable gold plate	\$ 3.64 / each
Item 3 – Plaques, 9"x12", wood with engravable gold plate	\$ 6.50 / each
Item 4 – Plaques, 7"x9", wood with engravable gold plate	\$ 5.95 / each
Item 5 – Stock Ribbons, 2"x6", 1st – 9th place	\$ .22 / each
Item 6 – Custom Ribbons, 2"x6"	\$ .45 / each
Item 7 – Stock Medals, various sports, die cast sculptured 1.75" with 1.5"x30" red, white and blue ribbons	\$ .99 / each
Item 8 – Engraving Trophies	\$ N/C
Item 9 – Engraving Plaques	\$ N/C
Item 10 – Engraving City Logo	\$ N/C
Item 11 – Sublimation Printing, Plaques	\$ N/C

BID PRICING 30% OFF COPORATE CATALOG

\*\*\*\*\*  
Department Contract Co-Ordinator: Kim Clifford, Parks & Recreation, (954) 828-5354

Procurement Specialist: AnnDebra Diaz, CPPB

THIS AGREEMENT, made and entered into this 12th day of April, 2010, is by and between the City of Fort Lauderdale, a Florida municipality, ("City"), whose address is 100 North Andrews Avenue, Fort Lauderdale, FL 33301-1016, and Trophies by Edco, Inc. d/b/a Edco Awards and Specialties., a Florida corporation ("Contractor"), whose address and phone are 3702 Davie Blvd., Fort Lauderdale, FL ~~33328~~, Phone 954-587-0137, Fax: 954-318-0083.

33312

WHEREAS, the City issued Invitation to Bid Number 502-10481 ("ITB"), and the Contractor submitted a bid in response to the ITB; and

WHEREAS, on April 12, 2010, the Procurement Services Director of the City of Fort Lauderdale approved an agreement with Contractor for the goods or services described in the ITB.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants set forth herein and other good and valuable consideration, the City and the Contractor covenant and agree as follows:

1. The Contractor agrees to provide to the City Awards, Trophies and Plaques in accordance with and in strict compliance with the specifications, terms, conditions, and requirements set forth in the ITB and any and all addenda thereto beginning July 6, 2010 and ending July 5, 2011.

2. This contract form G-110 Rev. 01/10, the ITB, any and all addenda to the ITB, and the Contractor's proposal in response to the ITB are integral parts of this Contract, and are incorporated herein.

3. In the event of conflict between or among the contract documents, the order of priority shall be as follows:

First, this contract form, G-110 Rev. 01/10;

Second, any and all addenda to the City's ITB in reverse chronological order;

Third, the ITB;

Fourth, the Contractor's response to any addendum requiring a response;

Fifth, the Contractor's response to the ITB.

4. The Company warrants that the goods and services supplied to the City pursuant to this Contract shall at all times fully conform to the specifications set forth in the ITB and be of the highest quality. In the event the City, in the City's sole discretion, determines that any product or service supplied pursuant to this Contract is defective or does not conform to the specifications set forth in the ITB the City reserves the right unilaterally to cancel an order or cancel this Contract upon written notice to the Contractor, and reduce commensurately any amount of money due the Contractor.

5. The City may cancel this Contract upon written notice to the Contractor in the event the Contractor fails to furnish the goods or perform the

services as described in the ITB within 30 days following written notice to the Contractor.

6. The Contractor shall not present any invoice to the City that includes sales tax (85-8012514506C-7) or federal excise tax (59-6000319).

7. Contractor shall direct all invoices in duplicate for payment to Finance Department, City of Fort Lauderdale, 100 N. Andrews Avenue, 6th Floor, Fort Lauderdale, FL 33301. Any applicable discount MUST appear on the invoice.

IN WITNESS WHEREOF, the City and the Contractor execute this Contract as follows:

CITY OF FORT LAUDERDALE  
By: [Signature]  
Director of Procurement Services

ATTEST

Mike Szecseny  
Print Name  
Title: Vice President  
(Secretary for corporation  
member or manager for L.L.C.)

CONTRACTOR

By: [Signature]  
Print Name: Richard Cordany  
Title: President  
(If not president of corporation or  
managing member of limited liability  
company, please attach proof of  
authorization.)

**CONTRACT  
COPY**

**Edco Awards & Specialties**

Bid Contact **Rick Cordary**  
[rickc@edco.com](mailto:rickc@edco.com)  
 Ph 954-587-0137

Address **3702 Davie Blvd.**  
**Ft. Lauderdale, FL 33312**

Qualifications **SB**

Bid Notes **We offer free engraving, free sublimation and free logos on all plaques & trophies.**

Item #	Line Item	Notes	Unit Price	Qty/Unit	Total Price	Attch. Docs
502-10481-1-01	TROPHIES	<b>Supplier Product Code: FLL Bid Item #1 Calendar days required for delivery: 5-7</b>	<b>First Offer - \$1.80</b>	3000 / each	<b>\$5,400.00</b>	<b>Y</b>
502-10481-1-02	PLAQUES, 5"x7"	<b>Supplier Product Code: FLL Bid Item #2 Calendar days required for delivery: 5-7</b>	<b>First Offer - \$3.64</b>	50 / each	<b>\$182.00</b>	<b>Y</b>
502-10481-1-03	PLAQUES, 9"x12"	<b>Supplier Product Code: FLL Bid Item #3 Calendar days required for delivery: 5-7</b>  We offer free engraving, free sublimation and free logos on all plaques & trophies.	<b>First Offer - \$6.50</b>	250 / each	<b>\$1,625.00</b>	<b>Y</b>
502-10481-1-04	PLAQUES, 7"x9"	<b>Supplier Product Code: FLL Bid Item #4 Calendar days required for delivery: 5-7</b>  We offer free engraving, free sublimation and free logos on all	<b>First Offer - \$5.95</b>	150 / each	<b>\$892.50</b>	<b>Y</b>

		plaques & trophies.				
502-10481-1-05	STOCK RIBBONS	<b>Supplier Product Code:</b> FLL Bid Item #5 <b>Calendar days required for delivery:</b> 5-7	<b>First Offer - \$0.22</b>	1000 / each	<b>\$220.00</b>	<b>Y</b>
502-10481-1-06	CUSTOM RIBBONS	<b>Supplier Product Code:</b> FLL Bid Item #6 <b>Calendar days required for delivery:</b> 5-7	<b>First Offer - \$0.45</b>	1000 / each	<b>\$450.00</b>	<b>Y</b>
502-10481-1-07	STOCK MEDALS	<b>Supplier Product Code:</b> FLL Bid Item #7 <b>Calendar days required for delivery:</b> 5-7	<b>First Offer - \$0.99</b>	800 / each	<b>\$792.00</b>	<b>Y</b>
502-10481-1-08	ENGRAVING, TROPHIES	<b>Supplier Product Code:</b> ENGR-T <b>Calendar days required for delivery:</b> 5-7  We offer free engraving on trophies.	<b>First Offer - \$0.00</b>	160000 / each	<b>\$0.00</b>	<b>Y</b>
502-10481-1-09	ENGRAVING, PLAQUES	<b>Supplier Product Code:</b> ENGR-P <b>Calendar days required for delivery:</b> 5-7  We offer free engraving, free sublimation and free logos on all plaques & trophies.	<b>First Offer - \$0.00</b>	1000 / each	<b>\$0.00</b>	<b>Y</b>
502-10481-1-10	ENGRAVING, CITY LOGO	<b>Supplier Product</b>	<b>First Offer - \$0.00</b>	5000 / each	<b>\$0.00</b>	<b>Y</b>

**Code:** ENGR-  
L  
**Calendar**  
**days**  
**required for**  
**delivery:** 5-  
7

We offer free  
logos.

502-10481-1-11	SUBLIMATION PRINTING, PLAQUES	<b>Supplier</b> <b>Product</b> <b>Code:</b> SUB-P <b>Calendar</b> <b>days</b> <b>required for</b> <b>delivery:</b> 5- 7	<b>First Offer - \$0.00</b>	100000 / each	<b>\$0.00</b>	<b>Y</b>
		We offer free engraving, free sublimation and free logos on all plaques & trophies.				

Supplier Total

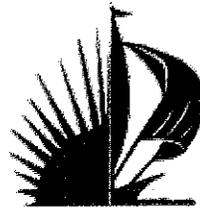
**\$9,561.50**

***CITY OF FORT LAUDERDALE  
SPECIFICATIONS PACKAGE***

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**502-10481**

**Awards, Trophies and Plaques**



**CITY OF FORT LAUDERDALE**

**AnnDebra Diaz**

**954-828-5949**

**ADDITIONAL CATALOGS:**

Indicate the name of any additional catalogs submitted and discount offered for each. Submission of additional catalogs will not be considered in the award criteria.  
(refer to Part II, Section 2.03)

ADDITIONAL CATALOG(S)	DISCOUNT (%)
<b>EDCO Corporate Caralog</b>	<b>30</b>

**PICK UP ORDERS:**

Discount for orders picked up by City personnel  
(Refer Part II, Section 2.02)

**NON-COLLUSION STATEMENT:**

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

**NAME**

**RELATIONSHIPS**

**no such relationships exist**

**no such relationships exist**

**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**

**BID/PROPOSAL SIGNATURE PAGE**

**How to submit bids/proposals:** It is preferred that bids/proposals be submitted electronically at [www.bidsync.com](http://www.bidsync.com), unless otherwise stated in the bid packet. If mailing a hard copy, it will be the sole responsibility of the Bidder to ensure that the bid reaches the City of Fort Lauderdale, City Hall, Procurement Department, Suite 619, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301, prior to the bid opening date and time listed. Bids/proposals submitted by fax or email will NOT be accepted.

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the CITY and such acceptance covers all terms, conditions, and specifications of this bid/proposal.

**Please Note:** If responding to this solicitation through BidSync, the electronic version of the bid response will prevail, unless a paper version is clearly marked **by the bidder** in some manner to indicate that it will supplant the electronic version. All fields below **must** be completed. If the field does not apply to you, please note N/A in that field.

Submitted by: **Mike Szczesny 03/30/2010**

(signature) (date)

Name (printed) **Mike Szczesny** Title: **Vice President**

Company: (Legal Registration) **Trophies by EDCO DBA EDCO Awards & Specialties**

**CONTRACTOR, IF FOREIGN CORPORATION, MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/doc/>).**

Address: **3702 Davie Blvd**

City **Fort Lauderdale** State: **FL** Zip **33328**

Telephone No. **954-587-0137** FAX No. **954-318-0083**

E-MAIL: **mike@edco.com**

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions): **5-7 days**

Payment Terms (section 1.03): **net 30** Total Bid Discount (section 1.04): **bid pricing / 30% off corporate catalog**

Does your firm qualify for MBE or WBE status (section 1.08): **MBE n/a WBE n/a**

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>
<b>1, 2, 3</b>	<b>03/23/2010</b>
<b>4</b>	<b>03/26/2010</b>

**VARIANCES:** State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of bid, attachments or bid pages. No variations or exceptions by the Proposer will be deemed to be part of the bid submitted unless such variation or exception is listed and contained within the bid documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your bid/proposal complies with the full scope of this solicitation. **HAVE YOU STATED ANY VARIANCES OR EXCEPTIONS BELOW? BIDDER MUST CLICK THE EXCEPTION LINK IF ANY VARIATION OR EXCEPTION IS TAKEN TO THE SPECIFICATIONS, TERMS AND CONDITIONS.** If this section does not apply to your bid, simply mark N/A in the section below.

Variations:

**Our proposal complies with the full scope of this solicitation.**

revised 2-10-10

Questionnaire

Please print or type:

1. Provide three references for which you have performed similar services.

Company Name: **Town of Davie**  
 Address: **6591 ORANGE DRIVE, DAVIE, 33314**  
 Contact Name: **MARK DORNACKER**  
 Telephone: **954-327-3928**

Company Name: **City of Pompano Beach**  
 Address: **P.O. BOX 1300, POMPANO BEACH, 33061**  
 Contact Name: **MIKE GILLIS**  
 Telephone: **954-786-4131**

Company Name: **PLANTATION ATHLETIC LEAGUE**  
 Address: **PO BOX 16303, PLANTATION, 33318**  
 Contact Name: **PATTY WILSON**  
 Telephone: **954-445-9515**

2. Number of years experience the proposer has had in providing similar services:  
**41 Years**

3. Have you ever failed to complete work awarded to you? If so, where and why?  
**No.**

4. List appropriate licenses as issued by Broward County.  
**City of Ft. Lauderdale business tax merchant retail: Trophies by Edco, Inc. ID 174375 (Edco Awards and Specialties is a DBA).**

**B.C Hazardous Materials (Servicing ans sales of trophies) # 01020**

5. Briefly describe the number of employees and supervisors available for this contract and the firm's ability to secure subcontractors, if necessary.

**We currently have 30 employees company wide; 4 supervisors, 7 dedicated sales representatives in the awards & trophies department, 6 ad specialty and signage representatives, as well as 13 employees in assembly and production.**

6. Briefly describe your firm's financial status and provide proof of adequate line of credit or other financial assets to access funds for construction of multiple projects during the same time period.

**Fortunately our financial status has remained in very good shape even through the recent economic downturn. The vast majority of what is called for in this bid is routine product sold daily in our business. We have the financial resources to cover this and many, many bids like this without problem. Further information can be obtained from our CPA, Charles Diveto at 954-321-6300 / cdiveto@comcast.net - I will advise him to release any data you need. Rick Cordary, President.**

The proposer understands that the information contained in these proposal pages is to be relied upon by the City in awarding the proposed contract, and such information is warranted by the proposer to be true. The proposer agrees to furnish such additional information, prior to acceptance of any proposal relating to the qualifications of the proposer, as may be required by the City.

Please review the questionnaire to make sure all questions have been answered. Attach additional sheets if necessary. Failure to answer each question could result in the disqualification of your bid.