

CONTRACT SUMMARY

CITY OF FORT LAUDERDALE
PROCUREMENT SERVICES DEPARTMENT

Period Covered:
3/14/11 – 3/13/12

Contract No.:
112-10666

Master Blanket:
N/A

Awarded Vendor:

TNG Associates, Inc.
P.O. Box 590266
Fort Lauderdale, FL 33359

Delivery: 10 Days
Payment Terms: Net 30
MBE WBE

Attn: Gregory Burton
954-714-6607
Email: gfburton@tngassociates.com

Insurance Coverage Required: Yes No
Authorized for Purchases: Under \$25,000 Over
Extension Options: Yes No Years: 3, 1 year extensions

WASHING AND DETAILING SERVICES – POLICE VEHICLES

- | | |
|---|-----------------|
| (1) Washing services, small to mid size | \$ 20.00 / each |
| (2) Washing services, large sedans, SUVs, small pickups | \$ 25.00 / each |
| (3) Washing services, vans, large size pickups | \$ 30.00 / each |
| (4) Washing services, specialty vehicles | \$ 20.00 / each |
| (5) Detailing services, small to mid size | \$ 45.00 / each |
| (6) Detailing services, large sedans, SUVs, small pickups | \$ 50.00 / each |
| (7) Detailing services, vans, large size pickups | \$ 60.00 / each |

Department Contract Co-Ordinator: Dawn Ramage, Police (954) 828-5827

Procurement Specialist: Michael F. Walker, CPPB, A.P.P., FCPM, FCPA

THIS AGREEMENT, made and entered into this 21 day of MAR, 2011, is by and between the City of Fort Lauderdale, a Florida municipality, ("City"), whose address is 100 North Andrews Avenue, Fort Lauderdale, FL 33301-1016, and TNG Associates, Inc., a Florida corporation ("Contractor" or "Company"), whose address and phone are P.O. Box 590266, Fort Lauderdale, FL 33359, Phone 954-714-6607, Email: gfburton@tngassociates.com.

WHEREAS, the City issued Invitation to Bid Number 112-10666 ("ITB"), and the Contractor submitted a bid in response to the ITB; and

WHEREAS, on March 14, 2011, the Procurement Services Director of the City of Fort Lauderdale, as designee of the City Manager, approved an agreement with Contractor for the goods or services described in the ITB pursuant to Section 2-182 of the Code of Ordinances of the City of Fort Lauderdale, Florida;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants set forth herein and other good and valuable consideration, the City and the Contractor covenant and agree as follows:

1. The Contractor agrees to provide to the City washing and detailing services police vehicles in accordance with and in strict compliance with the specifications, terms, conditions, and requirements set forth in the ITB and any and all addenda thereto beginning March 14, 2011 and ending March 13, 2012.

2. This contract form G-110 Rev. 01/10, the ITB, any and all addenda to the ITB, and the Contractor's proposal in response to the ITB are integral parts of this Contract, and are incorporated herein.

3. In the event of conflict between or among the contract documents, the order of priority shall be as follows:

- First, this contract form, G-110 Rev. 01/10;
- Second, any and all addenda to the City's ITB in reverse chronological order;
- Third, the ITB;
- Fourth, the Contractor's response to any addendum requiring a response;
- Fifth, the Contractor's response to the ITB.

4. The Company warrants that the goods and services supplied to the City pursuant to this Contract shall at all times fully conform to the specifications set forth in the ITB and be of the highest quality. In the event the City, in the City's sole discretion, determines that any product or service supplied pursuant to this Contract is defective or does not conform to the specifications set forth in the ITB the City reserves the right unilaterally to cancel an order or cancel this Contract upon written notice to the Contractor, and reduce commensurately any amount of money due the Contractor.

5. The Contractor shall not present any invoice to the City that includes sales tax (85-8012514506C-7) or federal excise tax (59-6000319).

6. Contractor shall direct all invoices in duplicate for payment to Finance Department, City of Fort Lauderdale, 100 N. Andrews Avenue, 6th Floor, Fort Lauderdale, FL 33301. Any applicable discount MUST appear on the invoice.

IN WITNESS WHEREOF, the City and the Contractor execute this Contract as follows:

CITY OF FORT LAUDERDALE

By: [Signature]
Director of Procurement Services

ATTEST

CONTRACTOR

By: _____

By: Gregory B. [Signature]

Print Name: _____

Print Name: Gregory Burton

Title: President

(If not president of corporation please attach proof of authorization)

(CORPORATE SEAL)

STATE OF Florida
COUNTY OF Broward

The foregoing instrument was acknowledged before me this 21 day of March, 2011, by Gregory Burton as (title): President for TNG Associates, Inc., a Florida corporation.

(SEAL)

[Signature]

Notary Public, State of Florida
(Signature of Notary Public)

(Print Name of Notary Public) Johanne Hyppolite
Notary Public, State of Florida
My Commission Expires Aug 28, 2011
Commission # DD 709644
Bonded Through National Notary Assn.

Personally Known OR Produced Identification
Type of Identification Produced _____

CONTRACT
COPY

TNG Associates, Inc.

Bid Contact **Gregory Burton**
gfburton@tngassociates.com
Ph 954-714-6607

Address **P. O. Box 590266**
Fort Lauderdale, FL 33359

Qualifications **MBE**

Item #	Line Item	Notes	Unit Price	Qty/Unit	Total Price	Atch.	Docs
112-10666-1-01	Washing Services only for Police Vehicles	Supplier Product Code:	First Offer - \$20.00	25 / each	\$500.00		Y
112-10666-1-02	Washing Services only for Police Vehicles	Supplier Product Code:	First Offer - \$25.00	30 / each	\$750.00		Y
112-10666-1-03	Washing Services only for Police Vehicles	Supplier Product Code:	First Offer - \$30.00	10 / each	\$300.00		Y
112-10666-1-04	Washing Services only for Police Vehicles	Supplier Product Code:	First Offer - \$20.00	15 / each	\$300.00		Y
112-10666-1-05	Detailing Services only for Police Vehicles	Supplier Product Code:	First Offer - \$45.00	25 / each	\$1,125.00		Y
112-10666-1-06	Detailing Services only for Police Vehicles	Supplier Product Code:	First Offer - \$50.00	30 / each	\$1,500.00		Y
112-10666-1-07	Detailing Services only for Police Vehicles	Supplier Product Code:	First Offer - \$60.00	10 / each	\$600.00		Y
Supplier Total					\$5,075.00		

***CITY OF FORT LAUDERDALE
SPECIFICATIONS PACKAGE***

112-10666

Washing and Detailing for Police Vehicles



CITY OF FORT LAUDERDALE

Michael F Walker

954-828-5677

Questionnaire

Please print or type:

1. Provide three references for which you have performed similar services.

Company Name: **Time 4 Paws, Inc.**
Address: **P. O. Box 11547**
Contact Name: **Jaime Petrosky**
Telephone: **954-257-1799**

Company Name: **Tani's Hair Design, Inc.**
Address: **2390 Wilton Drive**
Contact Name: **Tani Davis**
Telephone: **954-568-4717**

Company Name: **Sparkles Maintenance of Tri-County, Inc.**
Address:
Contact Name: **Joyce Green**
Telephone: **305-588-8885**

2. Number of years experience the proposer has had in providing similar services:
2 Years
3. Have you ever failed to complete work awarded to you? If so, where and why?
No
4. List appropriate licenses as issued by Broward County.
Company has Broward County Occupational License. The company has county minority certification license. The company is registered with the state.
5. Briefly describe the number of employees and supervisors available for this contract and the firm's ability to secure subcontractors, if necessary.
The company currently has a team of 8 associates. However, it is sub-contracting out the work to a company who has a team of three. There is also another pending partnership that will allow the contract to have the capacity.
6. Briefly describe your firm's financial status and provide proof of adequate line of credit or other financial assets to access funds for construction of multiple projects during the same time period.
The company does not have any lines of credit at this point.

The proposer understands that the information contained in these proposal pages is to be relied upon by the City in awarding the proposed contract, and such information is warranted by the proposer to be true. The proposer agrees to furnish such additional information, prior to acceptance of any proposal relating to the qualifications of the proposer, as may be required by the City.

Please review the questionnaire to make sure all questions have been answered. Attach additional sheets if necessary. Failure to answer each question could result in the disqualification of your bid.

NON-COLLUSION STATEMENT:

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

NAME**RELATIONSHIPS**

In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.

BID/PROPOSAL SIGNATURE PAGE

How to submit bids/proposals: It is preferred that bids/proposals be submitted electronically at www.bidsync.com, unless otherwise stated in the bid packet. If mailing a hard copy, it will be the sole responsibility of the Bidder to ensure that the bid reaches the City of Fort Lauderdale, City Hall, Procurement Department, Suite 619, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301, prior to the bid opening date and time listed. Bids/proposals submitted by fax or email will NOT be accepted.

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the CITY and such acceptance covers all terms, conditions, and specifications of this bid/proposal.

Please Note: If responding to this solicitation through BidSync, the electronic version of the bid response will prevail, unless a paper version is clearly marked **by the bidder** in some manner to indicate that it will supplant the electronic version. All fields below **must** be completed. If the field does not apply to you, please note N/A in that field.

Submitted by: **Gregory F. Burton, Sr. 12/15/2010**
(signature) (date)

Name (printed): **Gregory F. Burton, Sr.** Title: **Senior Partner**

Company: (Legal Registration) **TNG Associates, Inc.**

CONTRACTOR, IF FOREIGN CORPORATION, MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

Address: **P. O. Box 590266**

City: **Fort Lauderdale** State: **Florida** Zip: **33359**

Telephone No. **954-714-6607** FAX No.

Email: **gfburton@tngassociates.com**

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions): **10**

Payment Terms (section 1.03): **N/A**

Total Bid Discount (section 1.04): **N/A**

Does your firm qualify for MBE or WBE status (section 1.08): MBE WBE

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>
---------------------	--------------------

VARIANCES: State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of bid, attachments or bid pages. No variations or exceptions by the Proposer will be deemed to be part of the bid submitted unless such variation or exception is listed and contained within the bid documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your bid/proposal complies with the full scope of this solicitation. **HAVE YOU STATED ANY VARIANCES OR EXCEPTIONS BELOW? BIDDER MUST CLICK THE EXCEPTION LINK IF ANY VARIATION OR EXCEPTION IS TAKEN TO THE SPECIFICATIONS, TERMS AND CONDITIONS.** If this section does not apply to your bid, simply mark N/A in the section below.

Variations: **N/A**
revised 3-23-10