



ROOF PERMIT CHECKLIST

Rev: 11 | Revision Date: 2/22/2024 | I.D. Number: RPC

Required Permit Applications:

- [Building Permit](#)

Permit Review Stops:

- Building
- Mechanical
- Flood

Minimum Plan Submittal

- [Notice of Commencement](#) if job cost is \$5,000 or more (filed at Broward County Government Center East, Room 114, 115 S. Andrews Avenue, Fort Lauderdale, FL).
- Completed [roofing application packet](#)
- [Miami-Dade County Notice of Acceptance](#) (product approvals) obtained from point of purchase (please circle appropriate information instead of highlighting)

Re-roofs (ALL)

- [Statement of Responsibilities Regarding Asbestos form](#), obtained at Broward County Natural Resources Division(NRD) e-Permits Online.
- [Rooftop Equipment Affidavit](#)
- For lightweight concrete installation, please use [Lightweight Concrete Installation Packet](#)

Re-Roofs (single-family residence) with an assessed value of \$300,000 or more require:

- One (1) copy of the [Broward County Property Appraiser's](#) assessed valuation of the building
- [Hurricane Mitigation Affidavit](#) (completed and notarized)
 - Option 1: Enhanced roof to wall connections; due prior to final inspection.
 - Option 2: Verification of existing roof to wall connections; due at application submittal or prior to final inspection

***Please note that this checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.**

BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Revised 11-17-2022

Select One Trade: Building Electrical Plumbing Mechanical Other _____

Application Number: _____ Application Date: _____

1

Job Address: _____ Unit: _____ City: _____

Tax Folio No.: _____ Flood Zn: _____ BFE: _____ Floor Area: _____ Job Value: _____

Building Use: _____ Construction Type: _____ Occupancy Group: _____

Present Use: _____ Proposed Use: _____

Description of Work: _____

New Addition Repair Alteration Demolition Revision Other: _____

Legal Description: _____ Attachment

2

Property Owner: _____ Phone: _____ Email: _____

Owner's Address: _____ City: _____ State: _____ Zip: _____

3

Contracting Co.: _____ Phone: _____ Email: _____

Company Address: _____ City: _____ State: _____ Zip: _____

Qualifier's Name: _____ Owner-Builder License Number: _____

4

Architect/Engineer's Name: _____ Phone: _____ Email: _____

Architect/Engineer's Address: _____ City: _____ State: _____ Zip: _____

Bonding Company: _____

Bonding Company's Address: _____ City: _____ State: _____ Zip: _____

Fee Simple Titleholder's Name (If other than the owner) _____

Fee Simple Titleholder's Name (If other than the owner) _____ City: _____ State: _____ Zip: _____

Mortgage Lender's Name: _____

Mortgage Lender's Address: _____ City: _____ State: _____ Zip: _____

BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Job Address: _____ Unit: _____ City: _____

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Notary section with two columns for Owner/Agent and Qualifier. Includes fields for signature, state, county, sworn to, date, notary name, and identification type.

APPROVED BY: _____ Permit Officer Issue Date: _____ Code in Effect: _____
FOR OFFICE USE ONLY FOR OFFICE USE ONLY FOR OFFICE USE ONLY

A jurisdiction may use a supplemental page requesting additional information and citing other conditions, please inquire.

Note: If any development work as described in FS 380.04 Sec. 2 a-g is to be performed, a development permit must be obtained prior to the issuance of a building permit.

ROOF ASSEMBLIES AND ROOFTOP STRUCTURES

SECTION 1525
HIGH-VELOCITY HURRICANE ZONES—UNIFORM PERMIT APPLICATION

Florida Building Code 8th Edition (2023)
High-Velocity Hurricane Zone Uniform Permit Application Form

INSTRUCTION PAGE

COMPLETE THE NECESSARY SECTIONS OF THE UNIFORM ROOFING PERMIT APPLICATION FORM AND ATTACH THE REQUIRED DOCUMENTS AS NOTED BELOW:

| Roof System | Required Sections of the Permit Application Form | Attachments Required See List Below |
|--------------------------|--|--|
| Low Slope Application | A,B,C | 1,2,3,4,5,6,7 |
| Prescriptive BUR-RAS 150 | A,B,C | 4,5,6,7 |
| Asphalt Shingles | A,B,D | 1,2,4,5,6,7 |
| Concrete or Clay Tile | A,B,D,E | 1,2,3,4,5,6,7 |
| Metal Roofs | A,B,D | 1,2,3,4,5,6,7 |
| Wood Shingles and Shakes | A,B,D | 1,2,4,5,6,7 |
| Other | As Applicable | 1,2,3,4,5,6,7 |

ATTACHMENTS REQUIRED:

| | |
|----|---|
| 1. | Fire Directory Listing Page |
| 2. | From Product Approval: Front Page Specific System Description Specific System Limitations General Limitations Applicable Detail Drawings |
| 3. | Design Calculations per Chapter 16, or if applicable, RAS 127 or RAS 128 |
| 4. | Other Component of Product Approval |
| 5. | Municipal Permit Application |
| 6. | Owners Notification for Roofing Considerations (Reroofing Only) |
| 7. | Any Required Roof Testing/Calculation Documentation |

**Florida Building Code 8th Edition (2023)
High-Velocity Hurricane Zone Uniform Permit Application Form**

Section A (General Information)

Master Permit No. _____ Process No. _____

Contractor's Name _____

Job Address _____

ROOF CATEGORY

- Low Slope
- Asphalt Shingles
- Mechanically Fastened Tile
- Metal Panel/Shingles
- Prescriptive BUR-RAS 150
- Mortar/Adhesive Set Tiles
- Wood Shingles/Shakes

ROOF TYPE

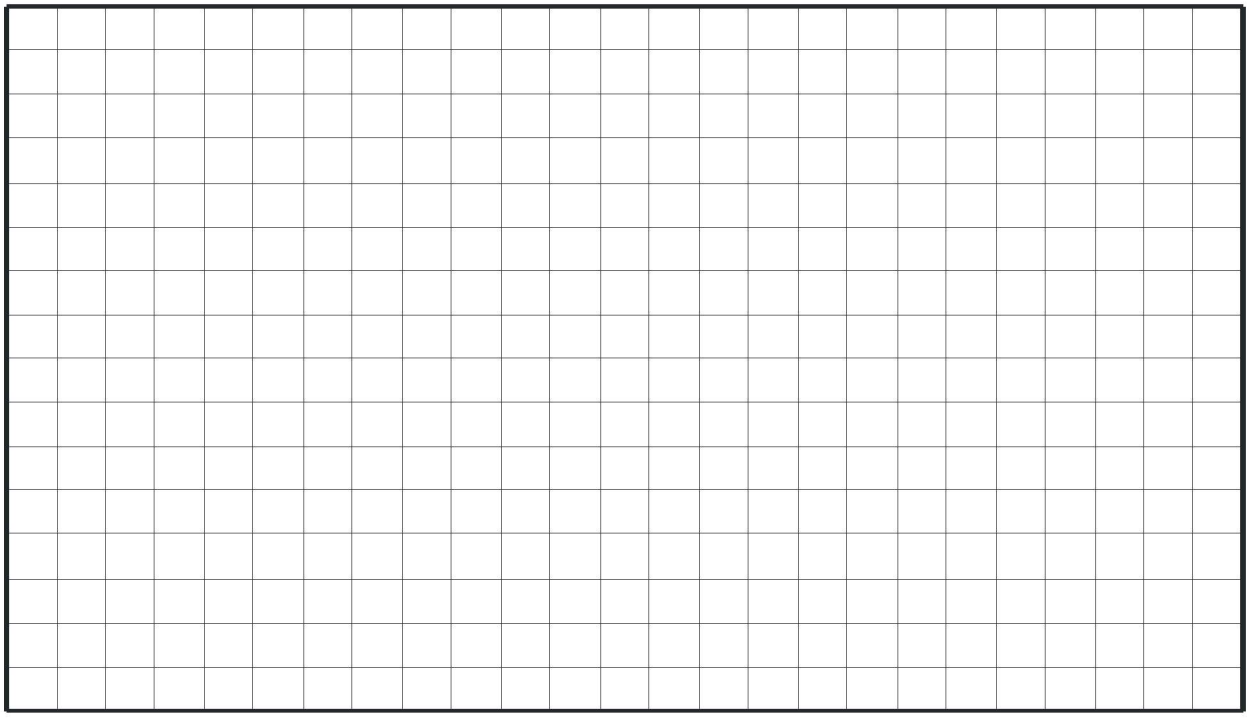
- New roof
- Repair
- Maintenance
- Reroofing
- Recovering

ROOF SYSTEM INFORMATION

Low Slope Roof Area (SF) _____ Steep Sloped Roof Area (SF) _____ Total (SF) _____

Section B (Roof Plan)

Sketch Roof Plan: Illustrate all levels and sections, roof drains, scuppers, overflow scuppers and overflow drains. Include dimensions of sections and levels, clearly identify dimensions of elevated pressure zones and location of parapets.



ROOF ASSEMBLIES AND ROOFTOP STRUCTURES

Florida Building Code 8th Edition (2023)
High-Velocity Hurricane Zone Uniform Permit Application Form

Section C (Low Slope Application)

Fill in specific roof assembly components and identify manufacturer

(If a component is not used, identify as "NA")

System Manufacturer: _____

Product Approval No.: _____

Design Wind Pressures, From RAS 128 or Calculations:

Zone 1': _____ Zone 1: _____ Zone 2: _____ Zone 3: _____

Max. Design Pressure, from the specific product approval system: _____

Deck: Type: _____

Gauge/Thickness: _____

Slope: _____

Anchor/Base Sheet & No. of Ply(s): _____

Anchor/Base Sheet Fastener/Bonding Material: _____

Insulation Base Layer: _____

Base Insulation Size and Thickness: _____

Base Insulation Fastener/Bonding Material: _____

Top Insulation Layer: _____

Top Insulation Size and Thickness: _____

Top Insulation Fastener/Bonding Material: _____

Base Sheet(s) & No. of Ply(s): _____

Base Sheet Fastener/Bonding Material: _____

Ply Sheet(s) & No. of Ply(s): _____

Ply Sheet Fastener/Bonding Material: _____

Top Ply: _____
Top Ply Fastener/Bonding Material: _____

Surfacing: _____

Fastener Spacing for Anchor/Base Sheet Attachment:

Zone 1': _____" oc @ Lap, # Rows _____ @ _____" oc

Zone 1: _____" oc @ Lap, # Rows _____ @ _____" oc

Zone 2: _____" oc @ Lap, # Rows _____ @ _____" oc

Zone 3: _____" oc @ Lap, # Rows _____ @ _____" oc

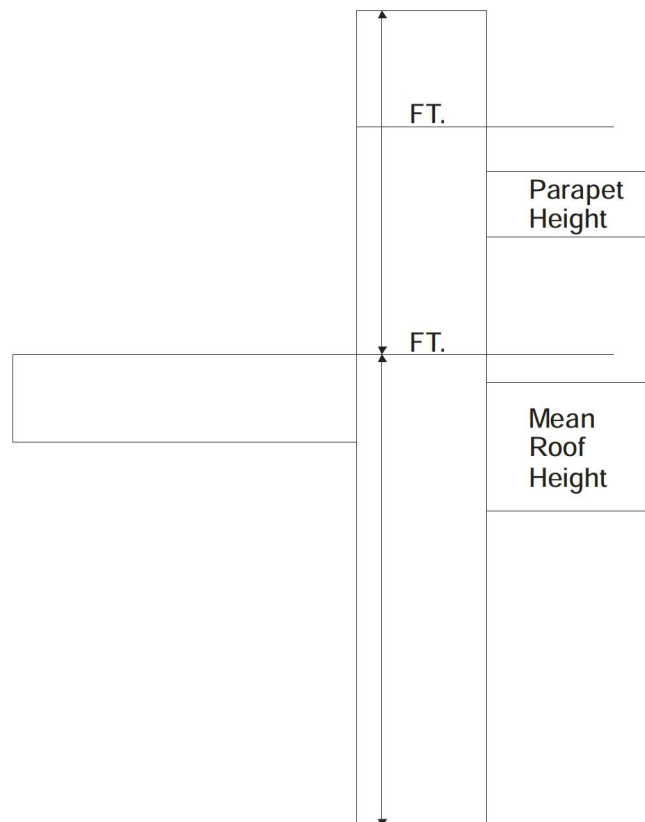
Number of Fasteners Per Insulation Board:

Zone 1': _____ Zone 1: _____ Zone 2: _____ Zone 3: _____

Illustrate Components Noted and Details as Applicable:

Woodblocking, Gutter, Edge Termination, Stripping, Flashing, Continuous Cleat, Cant Strip, Base Flashing, Counterflashing, Coping, Etc.

Indicate: Mean Roof Height, Parapet Height, Height of Base Flashing, Component Material, Material Thickness, Fastener Type, Fastener Spacing or Submit Manufacturers Details that Comply with RAS 111 and Chapter 16.



Florida Building Code 8th Edition (2023)
High-Velocity Hurricane Zone Uniform Permit Application Form

Section D (Steep Sloped Roof System)

Roof System Manufacturer: _____

Notice of Acceptance Number: _____

Minimum Design Wind Pressures, If Applicable (From RAS 127 or Calculations):
Zone 1: _____ Zone 2: _____ Zone 3: _____

Roof Slope:
_____: 12

Ridge Ventilation?

Mean Roof Height: _____

Deck Type: _____

Type Underlayment: _____

Insulation: _____

Fire Barrier: _____

Fastener Type & Spacing: _____

Adhesive Type: _____

Type Cap Sheet: _____

Roof Covering: _____

Type & Size Drip Edge: _____

ROOF ASSEMBLIES AND ROOFTOP STRUCTURES

Florida Building Code 8th Edition (2023)
High-Velocity Hurricane Zone Uniform Permit Application Form

Section E (Tile Calculations)

For Moment-based tile systems, choose either Method 1 or 2. Compare the values for M_r with the values from M_r . If the M_r values are greater than or equal to the M_r values, for each area of the roof then the tile attachment method is acceptable.

Method 1 "Moment-Based Tile Calculations Per RAS 127"

(Zone 1: $\text{___} \times \lambda \text{___} = \text{___}$) – Mg: $\text{___} = M_{r1}$ Product Approval M_r ___
 (Zone 2: $\text{___} \times \lambda \text{___} = \text{___}$) – Mg: $\text{___} = M_{r2}$ Product Approval M_r ___
 (Zone 3: $\text{___} \times \lambda \text{___} = \text{___}$) – Mg: $\text{___} = M_{r3}$ Product Approval M_r ___

Method 2 "Simplified Tile Calculations Per Table Below"

Required Moment of Resistance (M_r) From Table Below ___ Product Approval M_r ___

| M_r required Moment Resistance* | | | | | |
|-----------------------------------|-------|-------|-------|-------|-------|
| Mean Roof Height Roof Slope | 15' | 20' | 25' | 30' | 40' |
| 2:12 | -46 | -47.6 | -49.4 | -50.9 | -53.3 |
| 3:12 | -47.3 | -48.9 | -50.7 | -52.2 | -54.6 |
| 4:12 | -47.2 | -52.0 | -53.8 | -55.3 | -57.9 |
| 5:12 | -39.8 | -41.5 | -42.8 | -43.7 | -45.7 |
| 6:12 | -39.6 | -40.6 | -41.9 | -42.9 | -44.8 |
| 7:12 | -39.4 | -40.3 | -41.6 | -42.6 | -44.6 |

Method 2 may be utilized within Broward County Exposure C only.

For Uplift-based tile systems use Method 3. Compare the values for F' with the values for F_r . If the F' values are greater than or equal to the F_r values for each area of the roof then the tile attachment method is acceptable.

Method 3 "Uplift-Based Tile Calculations Per RAS 127"

(Zone 1: $\text{___} \times L \text{___} = \text{___} \times w: = \text{___}$) – W: $\text{___} \times \cos r \text{___} = F_{r1}$ Product Approval F' ___
 (Zone 2: $\text{___} \times L \text{___} = \text{___} \times w: = \text{___}$) – W: $\text{___} \times \cos r \text{___} = F_{r2}$ Product Approval F' ___
 (Zone 3: $\text{___} \times L \text{___} = \text{___} \times w: = \text{___}$) – W: $\text{___} \times \cos r \text{___} = F_{r3}$ Product Approval F' ___

Where to Obtain Information

| Description | Symbol | Where to find |
|---------------------------------|----------------------|---|
| Design Pressure | Zones 1, 2, 3 | From applicable table in RAS 127 or by an engineering analysis prepared by PE based on ASCE 7 |
| Mean Roof Height | H | Job Site |
| Roof Slope | θ | Job Site |
| Aerodynamic Multiplier | λ | Product Approval |
| Restoring Moment due to Gravity | M_g | Product Approval |
| Attachment Resistance | M_r | Product Approval |
| Required Moment Resistance | M_g | Calculated |
| Minimum Attachment Resistance | F' | Product Approval |
| Required Uplift Resistance | F_r | Calculated |
| Average Tile Weight | W | Product Approval |
| Tile Dimensions | L = length W = width | Product Approval |

All calculations must be submitted to the building official at the time of permit application.

Section 1524 FBC

HIGH VELOCITY HURRICANE ZONES

REQUIRED OWNERS NOTIFICATION FOR ROOFING CONSIDERATIONS

It is the responsibility of the roofing contractor to provide the owner with the required roofing permit, and to explain to the owner the content of this form. The owner's initials in the designated space indicates that the item has been explained.

1. Aesthetics-workmanship: The workmanship provisions of Chapter 15 (High Velocity Hurricane Zone) are for the purpose of providing that the roofing system meets the wind resistance and water intrusion performance standards. Aesthetics (appearance) are not a consideration with respect to workmanship provisions. Aesthetic issues such as color or architectural appearance, that are not part of a zoning code, should be addressed as part of the agreement between the owner and the contractor.

2. Renailing wood decks: When replacing roofing, the existing wood roof deck may have to be renailed in accordance with the current provisions of Chapter 16 (High Velocity Hurricane Zones) of the Florida Building Code. (The roof deck is usually concealed prior to removing the existing roof system).

3. Common roofs: Common roofs are those which have no visible delineation between neighboring units (i.e. townhouses, condominiums, etc.). In buildings with common roofs, the roofing contractor and/or owner should notify the occupants of adjacent units of roofing work to be performed.

4. Exposed ceilings: Exposed, open beam ceilings are where the underside of the roof decking can be viewed from below. The owner may wish to maintain the architectural appearance; therefore, roofing nail penetrations of the underside of the decking may not be acceptable. The owner provides the option of maintaining this appearance.

5. Ponding water: The current roof system and/or deck of the building may not drain well and may cause water to pond (accumulate) in low-lying areas of the roof. Ponding can be an indication of structural distress and may require the review of a professional structural engineer. Ponding may shorten the life expectancy and performance of the new roofing system. Ponding conditions may not be evident until the original roofing system is removed. Ponding conditions should be corrected.

6. Overflow scuppers (wall outlets): It is required that rainwater flow off so that the roof is not overloaded from a buildup of water. Perimeter/edge walls or other roof extensions may block this discharge if overflow scuppers (wall outlets) are not provided. It may be necessary to install overflow scuppers in accordance with the requirements of: Chapter 15 and 16 herein and the Florida Building Code, Plumbing.

7. Ventilation: Most roof structures should have some ability to vent natural airflow through the interior of the structural assembly (the building itself). The existing amount of attic ventilation shall not be reduced.

8. Existing Solar Systems: The re-installation of an existing roof mounted photovoltaic system requires a separate permit. Permit must be obtained in order to finalize the roofing permit.

Contractor's Signature

Date

Owner's/Agent's Signature

Date

Property Address: _____

City: _____ State: _____ Zip: _____



ROOFTOP EQUIPMENT AFFIDAVIT

Rev: 4 | Revision Date: 2/22/2024 | I.D. Number: REA

All roofing applications require this Rooftop Equipment Affidavit along with the High Velocity Hurricane Zone Uniform Permit Application Form.

ROOFTOP EQUIPMENT & GAS VENT AFFIDAVIT

Application #: _____

Job Address: _____

Subdivision: _____ Lot: _____ Block: _____

Company Name: _____

Address: _____

Name of Qualifier: _____ License # _____

Is any mechanical equipment being relocated or replaced? Yes No

If yes, a mechanical permit is required.

If curb or stand is proposed, plans sealed by an engineer showing the attachment of stand/curb to roof and to the equipment are required. These plans must be in accordance with Florida Building Code Section 1522 in its entirety. Upon submittal of an alteration or addition of a curb or stand, the Planning Division may determine that alteration of an existing screening device or addition of a screening device may be required.

Is there any gas venting through the roof? Yes No

If there are any existing gas vents penetrating through the roof, the venting shall be inspected for leaks by a certified/licensed plumbing or mechanical contractor prior to the roofing final. Once the plumbing or mechanical contractor has mitigated all leaks, the plumbing or mechanical contractor shall provide this affidavit as well, affirming that the vent is safe.

The gas vent was inspected and is safe. Yes, I affirm

Qualifier/Contractor Signature

Date

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this ___ day of _____, 202___, by _____ (Name and title of authorized officer) for _____ (Name of corporation), a _____ (whatever type of corporation).

Notary Public, State of Florida _____

Notary Signature

Approval by: John Travers

Uncontrolled in hard copy unless otherwise marked





NOTICE OF COMMENCEMENT

The undersigned hereby given notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes the following information is provided in the Notice of Commencement.

PERMIT NUMBER: _____

1. DESCRIPTION OF PROPERTY (Legal description & street address, if available) **TAX FOLIO NO.** _____

SUBDIVISION _____ **BLOCK** _____ **TRACT** _____ **LOT** _____ **BLDG** _____ **UNIT** _____

2. GENERAL DESCRIPTION OF IMPROVEMENT:

3. OWNER INFORMATION: a. Name _____

b. Address _____ **c. Interest in property** _____

Name and address of fee simple titleholder (if other than Owner) _____

4. CONTRACTOR'S NAME, ADDRESS AND PHONE NUMBER:

5. SURETY'S NAME, ADDRESS AND PHONE NUMBER AND BOND AMOUNT:

6. LENDER'S NAME, ADDRESS AND PHONE NUMBER:

7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13 (1) (a) 7, Florida Statutes:
NAME, ADDRESS AND PHONE NUMBER:

8. In addition to himself or herself, Owner designates the following to receive a copy of the Lienor's Notice as provided in Section 713.13 (1) (b), Florida Statutes:
NAME, ADDRESS AND PHONE NUMBER:

9. Expiration date of notice of commencement (the expiration date is 1 year from the date of recording unless a different date is specified) :

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

**Signature of Owner or
Owner's Authorized Officer/Director/Partner/Manager**

Print Name and Provide Signatory's Title/Office

State of Florida
County of Broward

The foregoing instrument was acknowledged before me by means of _____ physical presence or _____ online notarization, this _____ day of _____ 20____
by _____, who is personally known _____ or produced the following type of identification: _____

Notary

(Signature of Notary Public)

Under Penalties of perjury, I declare that I have read the foregoing and that the facts in it are true to the best of my knowledge and belief (Section 92.525, Florida Statutes).



WATER BARRIER/SHEATHING RENAILING AFFIDAVIT

Rev: 4 | Revision Date: 10/24/2024 | I.D. Number: WBSRA

WATER BARRIER/SHEATHING RENAILING AFFIDAVIT

THIS FORM IS NOT TO BE SUBMITTED WITH THE PERMIT APPLICATION.
IT MUST BE PROVIDED AT THE JOB SITE BEFORE THE TIN-CAP INSPECTION.

PERMIT NUMBER _____

OWNER _____

JOB ADDRESS _____

I HERBY CERTIFY THAT:

- A. THE DECK HAS BEEN RE-NAILED AT 6" ON CENTER FOR PLYWOOD DECKS AND 2 FASTENERS PER BOARD FOR BOARD ON BOARD DECKS WITH 8D RING SHANK NAILS WITH THE FOLLOWING MINIMUM DIMENSIONS:

| | | |
|-------------------------------------|---|--------------------------|
| 0.113 INCH NOMINAL SHANK DIAMETER | RING DIAMETER OF 0.012 OVER THE SHANK DIAMETER | 16 TO 20 SHANKS PER INCH |
| 0.280 INCH FULL ROUND HEAD DIAMETER | RING SHANK TO EXTEND A MINIMUM OF 1 1/2" FROM THE TIP OF THE NAIL | 2 1/2 INCH NAIL LENGTH. |

- B. SECONDARY WATER BARRIER HAS BEEN HAS BEEN INSTALLED IN ACCORDANCE WITH FBC 1518.2.1:

_____ ENTIRE DECK COVERED WITH SELF-ADHERING MODIFIED BITUMEN COMPLIANT WITH ASTM D1970

_____ 4" STRIP OF SELF-ADHERING COMPLIANT WITH TABLE 1518.2.1 OF 2023 8TH EDITION OF THE FBC HAS BEEN APPLIED TO ALL JOINTS IN THE PLYWOOD DECK.

_____ 2 - LAYERS OF ONE OF THE FOLLOWING: ASTM D226 TYPE II, OR D4869 TYPE III, OR IV OR D8257 UNDERLAYMENT HAS BEEN INSTALLED PER FBC HVHZ.

EXCEPTIONS

- 1) ROOF SLOPES < 2:12 HAVING A CONTINUOUS ROOF SYSTEM SHALL BE DEEMED TO COMPLY WITH REQUIREMENTS FOR A SECONDARY WATER BARRIER.
- 2) CLAY AND CONCRETE TILE ROOF SYSTEMS INSTALLED AS REQUIRED BY THE FLORIDA BUILDING CODE ARE DEEMED TO COMPLY WITH THE REQUIREMENTS FOR SECONDARY WATER BARRIERS.

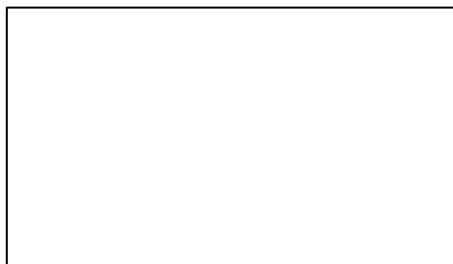
- C. A COPY OF THIS AFFIDAVIT HAS BEEN DELIVERED TO THE HOMEOWNER.

QUALIFIER'S SIGNATURE _____ DATE _____
(LICENSED ROOFING CONTRACTOR)

NAME PRINTED _____ LICENSE NUMBER _____

NOTARY _____ DATE _____

SEAL:



FOR STAFF USE ONLY:

INSPECTOR'S NAME COLLECTING THE DOCUMENT:

DATE: _____

PERMIT NUMBER: _____



Please note that as per the formal interpretation #28 from the Broward County Board of Rules and Appeals which went into effect August 12th, 2021:

At its regularly scheduled meeting of August 12, 2021, the Broward County Board of Rules and Appeals approved an interpretation of Section 603.9, Florida Building Code, Existing Building 2023 8th Edition (2020) Sections 706.8 through 706.8.1.7

The interpretation is to clarify the provisions of The Florida Building Code Existing Building 2023 8th Edition Sections 706.8 through 706.8.1.7. for retrofitting roof to wall connections when reroofing existing buildings.

Formal Interpretation:

1. If the cost of retrofitting all prioritized and non-prioritized elements is 15% or less, then both elements are to be retrofit.
2. If the cost of retrofitting prioritized elements is less than 15% but with the addition of non-prioritized elements the sum is greater than 15%, then only the prioritized elements are to be retrofit.
3. If the cost of retrofitting prioritized elements is greater than 15%, then neither prioritized nor non-prioritized elements are to be retrofit.
4. It is not the intent of the Florida Building Code to improve only a portion of the “prioritized elements” up to 15 percent of the cost of the reroofing. Prioritized elements must be capable of complete retrofit at a cost no greater than 15% of the cost of the reroofing or there is no requirement for improvement.

THE HURRICANE MITIGATION AFFIDAVIT STARTS ON PAGE 2.

PLEASE PRINT IT ON LEGAL SIZE (8.5”X14”) PAPER.



City of Fort Lauderdale Hurricane Mitigation Affidavit – Prescriptive Method

In compliance with the Florida Existing Building Code Seventh Edition (2020), Section 706.8

Options 1, or 2 must be completed by one of the following: Florida Professional Engineer, Registered Architect, Licensed General Contractor, Building Contractor, Residential Contractor, or persons certified in the structural discipline under FS468 excluding Standard Roofing Inspector prior to a final building inspection. Where mandated retrofits are required pursuant to F.B.C. 2023 Eighth Edition Existing Building Section 706.8 and Broward County Amendments, the intersection of roof framing with wall below shall be improved as specified in Table 706.8.1. As an alternative to an engineered design, the prescriptive retrofit solutions provided in Sections 706.8.1.3 through 706.8.1.6 shall be accepted as meeting the mandated roof-to-wall retrofit requirements pending hurricane mitigation inspection and after completion or verification of Option 1, or Option 2.

Option 1 Hurricane Retrofit Mitigation Building Permit Number _____.

I hereby certify the retrofits have been installed as described per the following method:

Metal connectors, clips straps, fasteners were installed under my supervision; and the Mitigation Retrofits are installed in compliance with the prescriptive methods of 706.8.1.3 through 706.8.1.6. Existing anchors were found to have _____ (# of) fasteners and additional fasteners were installed to make a total of _____ per anchor. Photos are provided with this affidavit for verification.

Additional anchors (Manufacturer and Model No.) _____ were installed using (Quantity, Size & Type) _____ fasteners.

If other methods of retrofitting were used describe in detail and attach additional sheets.

Mitigation Retrofit for the replacement of roofing system at _____ is true and accurate and this inspection and work was done be me or under my direct supervision.

Qualifier's Name (Print) _____ Qualifier's Signature _____

License # _____ Date _____

STATE OF FLORIDA Broward County

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization, this ___ day of _____, 202___, by (Name and title of authorized officer) for (Name of corporation), a (whatever type of corporation).

(Name) _____ Notary stamp:

Option 2 Hurricane Retrofit Mitigation Building Permit Number _____.

The existing straps were verified to have _____ (# of) _____ type of fasteners per strap and additional fasteners are not required. I am providing photo documentation and a report affirming that the inspection was performed and by what method or means those systems were inspected inclusive of the existing metal connectors, clips straps, fasteners, and what were those findings.

By my signature below, I affirm and certify that the above applicable information for Hurricane Mitigation Retrofit for the replacement of roofing system at _____ is true and accurate and this inspection and work was done be me or under my direct supervision.

Qualifier's Name (Print) _____ Qualifier's Signature _____

License # _____ Date _____

STATE OF FLORIDA Broward County

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization, this ___ day of _____, 202___, by (Name and title of authorized officer) for (Name of corporation), a (whatever type of corporation).

(Name) _____ Notary stamp:

Option 3 Hurricane Retrofit Mitigation Building Permit Number _____.

To be completed by roofing contractor applying for the exception per 706.8.1 Florida Existing Building Code 8th Edition (2023):

I have determined that the cost to install connections at gable ends, or all corners cannot be completed for 15 percent of the cost of roof replacement. I am aware of the prescriptive retrofit solutions provided in Sections 706.8.1.3 through 706.8.1.6 and 706.8.1.7 of Florida Existing Building Code 8th Edition (2023) priority for mandated roof-to-wall retrofit expenditures and have submitted supporting documentation including a verifiable cost estimate.

Therefore, I am applying for a re-roof permit under this exception and hereby attest that the claim and investigation for the replacement of roofing system at _____ is true and accurate and this inspection and determination of exemption was done be me or under my direct supervision.

Qualifier's Name (Print) _____ Qualifier's Signature _____

License # _____ Date _____

STATE OF FLORIDA Broward County

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization, this ___ day of _____, 202___, by (Name and title of authorized officer) for (Name of corporation), a (whatever type of corporation).

(Name) _____ Notary stamp: