



DEVELOPMENT SERVICES DEPARTMENT – BUILDING SERVICES

FOUNDATION PERMIT CHECKLISTS

Rev: 3 | Revision Date: 2/21/2024 | Print Date: 2/21/2024 I.D. Number: FP

Required Permit Applications:

- [Building Permit](#)
- [Engineering/Construction Mitigation](#)
- [Electric Footer Bond](#)

Permit Review Stops:

- Building
- Plumbing
- Electrical
- Landscaping
- Engineering
- Flood

Minimum Plan Submittal

- Plans (shown on a recent Certified Property Survey or separate Site Plan)
- Original recorded [Notices of Commencement](#) if the job cost is over \$5,000.00 (filed at Records Department, Broward County Governmental Center, Room 114, 115 South Andrews Ave, Fort Lauderdale, FL)
 - Geotechnical soil report or soil statement (located on City Site) Per FBC 1803 (Indicate the design bearing capacity and the allowable soil bearing capacity)
 - Pile foundations require [Inspection Plan](#) prepared by designer of record as per FBC 110.10.4
 - Pile foundations require [Special Inspector Form](#) to be completed by special inspector and signed by owner and contractor per FBC 110.10.1 / 110.10.2
 - Plans showing the proposed new foundation/including the pile location if on pilings
 - Plans for foundation only must indicate only work pertaining to new foundation
 - [Dewatering Affidavits](#)
- [Park Impact Fee Supplemental Forms](#)
- [Hold Harmless For Foundation Permits](#)
- [Construction Debris Mitigation Letter](#)



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Other Requirements

- Approval by **DER** (Development and Environmental Regulation Division) required for all new buildings, demolitions, additions to non-residential buildings and interior alterations where a change of use is applicable, commercial re-roofs, slabs greater than 250 sq. ft. and detached additions to SFR/Multi-Family residences. Permit must be applied for within 30 days of **DER** approval.
- HISTORICAL DISTRICT APPROVAL** on application, if applicable.

***Please note that this checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.**