



SPECIAL MEETING

**AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE IT
CEMETERY SYSTEM BOARD OF TRUSTEES
CITY OF FORT LAUDERDALE – CITY HALL 8TH FL CONFERENCE ROOM
100 N. Andrews Avenue
Fort Lauderdale, FL 33301
Monday, September 24, 2018 - 3:00 P.M.**

A G E N D A

1. CALL TO ORDER
 - A. Roll Call
 - B. City Ordinance No.C-09-05, Quorum Requirement (Discussion)

2. NEW BUSINESS
 - A. Cemetery System Transition Planning
 - Budget Amendment Funding (Discussion/Motion)
 - Trust Agreements for Cemetery Merchandise and Services Trust
 - Identify Current Trustor and Trustee of Record
 - Transfer of Cemetery Merchandise & Services Trust to the City
 - Recordkeeping System for Outstanding Liabilities (Preneed Contracts)
 - Identify Current Provider
 - Recordkeeping Services performed in-house or identify 3rd party
 - Reconciliation of Preneed Contract Records (Discussion/Motion)
 - B. Access to Carriage's Cemetery Management Software (CFSS)
 - C. Other Business
 - D. Communication to the City Commission

3. ADJOURNMENT

PLEASE NOTE THAT AS MEMBERS OF THE CEMETERY SYSTEM BOARD OF TRUSTEES, TWO-WAY COMMUNICATION BETWEEN MEMBERS IS PROHIBITED BY SUNSHINE LAW. DO NOT REPLY TO ANY BOARD OR COMMITTEE MEMBER. DISCUSSION SHOULD TAKE PLACE AT THE SCHEDULED BOARD MEETING.

PURPOSE: To administer and oversee the operations of the cemetery system.

Note:

Two or more City Commissioners and/or Advisory Board members or Committee may be present at this meeting. If a person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

If you desire auxiliary services to assist in viewing or hearing the meetings, or reading meeting agendas and minutes, please contact the City Clerk's office at (954) 828-5002 and arrangements will be made to provide these services for you.