



APPROVED
CEMETERY SYSTEM BOARD OF TRUSTEES
SPECIAL MEETING
CITY OF FORT LAUDERDALE
CITY HALL 8TH FLOOR CONFERENCE ROOM
THURSDAY, APRIL 19, 2018
3:00 P.M.

Members	Attendance
Michael Ruddy, Chair	P
Patricia Hayes, Vice Chair	P
Victoria Mowrey	P
Allen Powell	P
John Sykes	A
Mark Van Rees	P
Dennis Ulmer	P
Richard Kurtz	A

City Staff

Stacy Spates, Liaison/Recording Minutes

Guests

Jim Kahn, Keith & Associates, Inc.

Joe Mulligan, Grant Thornton

1. CALL TO ORDER

Chair Ruddy called the meeting to order at 3:07 p.m.

A. Roll Call

B. City Ordinance No. C-09-05, Quorum Requirement (Discussion)

It was determined that a quorum is present.

2. OLD BUSINESS

A. Funding of Irrigation Pumps at Lauderdale Memorial & Sunset (Discussion/Motion)

Motion to approve \$233,783.00 for the purchase and installation of irrigation pumps at LMP and Sunset Memorial cemeteries made by Mr. Ulmer and seconded by Mr. Van Rees. Commission will vote on the contract award to Sullivan Electric & Pump, Inc. at its meeting on May 10, 2018. In a voice vote, the motion passed unanimously.

B. Update on Historic Marker for North Woodlawn Cemetery (Discussion)

FDOT will perform the installation of the historic marker at Woodlawn in the near future. Commissioner McKinzie provided input as to the placement of the marker. Chair Ruddy questioned the name change from Woodlawn to North Woodlawn Cemetery. Ms. Spates said she would do research as to the reason the name change occurred and provide the board with a response at the next meeting.

C. Sunset Memorial Gardens – Memorial Bench (Discussion)

Yami Reina requested that the board review the contract for a memorial bench at Sunset. In her role as Managing Partner, she signed off approving the contract, but is now questioning the size of the bench and the appropriate placement. Mr. Van Rees will look at the bench and advise the board of his opinion at its next meeting on May 10, 2018.

D. Amendments to Cemetery Rules & Regulations (Discussion)

Discussion ensued on sections 7.2 through 7.14. Section 7.12 will be added to the agenda for May 10, 2018.

E. Other Business

Representatives from Keith & Associates, Inc. provided the board with an update on the Cemetery Master Plan. Survey crews will begin at Lauderdale Memorial within the next week or so and then move on to the other three cemeteries.

Mr. Mulligan provided an update on the analysis of the Perpetual Care Trust Fund. Maintenance, operations and Capital Expenses will be a part of the analysis in the short-term and long-term.

F. Communication to the City Commission

None.

There being no further business before the Board, the meeting adjourned at 5:34 p.m.

Minutes prepared by: S. Spates, Liaison