



DEVELOPMENT SERVICES DEPARTMENT – ENGINEERING

MAINTENANCE OF TRAFFIC (MOT) PERMITTING

Rev: 11 | Revision Date: 10/14/2022 | I.D. Number:

A Maintenance of Traffic ROW-MOT permit is required any time work is conducted within or impacts a City of Fort Lauderdale right-of-way (ROW^[3]). **TAM APPROVAL ALONE DOES NOT ALLOW FOR WORK IN THE ROW.** Both TAM approval and issued/active Permit(s) from **DSD-ENG^[1]** are required.

APPLICATION PROCESS

(Reference Glossary)

1. Verify the **ROW-Permit^[6]** is conditionally approved. The approval is issued by **DSD-ENG^[1]** subject to issuance of the **ROW-MOT Permit^[4]**.
 - a. Apply for a ROW-MOT permit^[4] through **DSD^[1]**. ALL SUB-PERMITS MUST FOLLOW THE SAME SUBMITTAL METHOD AS THE MASTER PERMIT, (Hardcopy or Online via Plan Room).
 - b. Initial steps for three (3) application options follow:
 - i. **Online:** Via [LauderBuild](#) > Login > New Application > Permits/ Engineering > ROW/Engineering > Temporary Traffic Control (MOT)
 - ii. **Request Placeholder #** via E: Dengineeringadmin@fortlauderdale.gov
 - iii. **In Person:** at DSD by Pulling a Ticket for Building Permits > Drop offs > Provide Permit Clerk with Master ROW-Permit if applicable.

Questions: Call DSD Engineering Admin: 954-828-5232 or x 6159.

2. The [ROW-MOT Permit Application Form](#) is required with any method of applying.
3. The ROW-MOT permit^[4] number is a required field on TAM^[2] MOT Form submittal for review.
4. Once instructed by DSD-ENG^[1], submit MOT Form and plan to TAM^[2] for review.
5. Follow TAM instructions from MOT Plan approval confirmation email **to contact DSD for permit issuance**. The approved permit and MOT plans will be made available electronically from LauderBuild (citizen access portal).



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ADDITIONAL NOTES

1. If proposed work falls under a [Utility Franchise permit](#), **a separate ROW-MOT permit is NOT required**. Reference the UTILITY FRANCHISE permit number on the MOT Form.
2. ROW^[3] **closures over 72 hours** require an executed, recorded and active **Revocable License Agreement^[7]** with the City.

GLOSSARY

1. **DSD/Engineering Division (DSD-ENG)** – The division responsible for review and approval of the ROW Permits, in the Development Services Department (DSD), located at 700 NW 19th Avenue. This Division's role is separate from Public Works Engineering located at City Hall. > [Engineering Forms and Info page online](#)
CONTACT: (954)828-5232 or (954)828-6159 | E: Dengineeringadmin@fortlauderdale.gov
2. **Transportation and Mobility (TAM)** – The Department responsible for review and approval of the MOT Plan. > [Maintenance of Traffic Forms and Info online](#)
CONTACT: (954) 828-4997 | E: mot@fortlauderdale.gov
3. **Right-of-Way (ROW)** – The area of land dedicated to the City of Fort Lauderdale for sidewalks, swales, roadways, alleys and utility infrastructure.
4. **ROW-MOT Permit** – The Engineering permit authorizing operation of MOT Plan. The permit application is submitted to and approved by DSD-ENG. The ROW-MOT permit and MOT Plan are separate from the ROW permit and these documents **do not authorize** the work in the right-of-way. > [Permit Application Form online](#)
5. **MOT Plan** – A plan submitted to and approved by TAM. This form is submitted online. Refer to TAM's web page for the current form and submittal guide. The TAM approved MOT will be linked, by DSD-ENG, as a sub record to the ROW-MOT Permit and made accessible to the applicant once MOT Permit is issued.
6. **ROW-Permit** – [Engineering Right-of-Way permits](#), for work in the ROW under City of Fort Lauderdale jurisdiction, include water, sewer and stormwater improvements, roadway work, crane operations, sidewalk construction, etc. > [Permit Application Form online](#)
7. **Revocable License Agreement (RLA)** – Certain closures lasting more than 72 hours must be approved by the City of Fort Lauderdale Property and Right-of-Way (PROW) Committee and the City Commission. This approval process may take a minimum of two months. For more information contact Dengineeringadmin@fortlauderdale.gov.