



CITY OF FORT LAUDERDALE

# VIRTUAL AUDIT ADVISORY BOARD MEETING

Thursday, October 29, 2020 - 11:00 AM

100 N. Andrews Avenue, Fort Lauderdale, FL 33301  
City Hall Closed to the Public - Virtual Meeting

In an effort to encourage people to stay at home, limit public gatherings, and slow the spread of the coronavirus, Florida Governor Ron DeSantis waived state requirements for local governments to have in-person quorums for public meetings as part of Executive Order 20-69.

**CHAIR**

D. Keith Cobb  
(954) 647-2424  
Email: kcobb@cobbcorner.com  
Term expires 9/30/2020

**MEMBERS**

Thomas Bradley  
(954) 649-9513  
Email: tombradley509@gmail.com  
Term expires 10/1/2021

Paul Czerwonka  
(954) 552-2830  
Email: paul.czerwonka@yahoo.com  
Term expires 9/30/2020

Lane Hacker  
(954) 478-5053  
Email: lanerhacker@gamil.com  
Term expires 9/30/2020

**EX-OFFICIO**

Chris Lagerbloom, ICMA - CM  
City Manager  
City of Fort Lauderdale, FL  
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Susan Grant, CPA  
Director of Finance  
City of Fort Lauderdale, FL  
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Laura Garcia, CGFO  
Controller  
City of Fort Lauderdale, FL  
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**LIAISON**

Debra Conyers  
Senior Administrative Assistant  
City of Fort Lauderdale, FL  
(954) 828-5167  
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## A G E N D A

1. Call to Order
  - o Roll Call
2. Floor Open for Public Input
3. Client Service Plan
  - o Crowe
4. Quarterly Audit Compliance Report – September 2020
5. City Auditor Update
  - o John Herbst
6. ERP Update
7. Other Business
8. Communication to the City Commission
9. Adjournment

**PLEASE NOTE THAT AS MEMBERS OF THE AUDIT ADVISORY BOARD, TWO-WAY COMMUNICATION BETWEEN MEMBERS IS PROHIBITED BY SUNSHINE LAW. DO NOT REPLY TO ANY BOARD OR COMMITTEE MEMBER. DISCUSSION SHOULD TAKE PLACE AT THE SCHEDULED BOARD MEETING.**

**PURPOSE:** To advise the city commission regarding appointment, compensation and retention of the independent auditor selected by the City to prepare or issue an audit report or perform other audits or attesting services for the city and to oversee such services; evaluate annually the independent auditor's qualifications, performance and independence taking into consideration the opinion of city management and the internal audit director; review the draft annual audited financial statements, including management's discussion and analysis of financial condition and results of operations and discuss with management and the independent auditor prior to the filing of the comprehensive annual financial report; review the independent auditor's annual management letter recommendations on internal control and accounting procedures and make recommendations to the city manager and city commission regarding appropriate response and resources to address audit findings; review the reports of the internal audit director with responses from management and annual and interim planned work activities and advise city commission regarding adequacy of staffing and other resources to accomplish the overall scope and plans for internal audits; review City's compliance with legal and regulatory requirements related to revenues, expenditures, assets, liabilities and any other financial matters; review City's major financial risk, exposures and steps taken to monitor and control such exposures.

**Note:** Two or more City Commissioners and/or Advisory Board members may be present at this meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meetings, or reading meeting agendas and minutes, please contact the City Clerk's Office at 954-828-5002 at least two days prior to the meeting, and arrangements will be made to provide those services for you.

Florida has a very broad public records law. Most written communications to or from city officials regarding City business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure.