



City of Fort Lauderdale

Finance Department-Utility Billing & Collections Office

700 N.W. 19th Avenue, Fort Lauderdale, Florida 33311

Phone (954) 828-5150 • Fax (954) 828-5880 • Email: utilitybilling@fortlauderdale.gov

Website: www.fortlauderdale.gov/utilitybilling

Lobby Hours: 8:00 AM – 4:00 PM Monday – Friday

Office Hours: 8:00 AM – 5:00 PM Monday – Friday

FOR OFFICE USE ONLY

Acct#: _____

UTILITY SERVICE APPLICATION AND AGREEMENT

INSTRUCTIONS: Please print clearly and complete all sections of the form that apply to you.

Submit completed application and documentation by email, fax, mail, or in person at the above address. Please be sure to have the following documents and government issued photo ID available when opening an account.

The required deposit can be paid by phone, mail, online, or in person.

Owner (Attach a copy of your Settlement Statement)

Tenant (Attach a copy of your Lease Agreement)

1

Name(s) on account: _____

Home Phone: _____ Work Phone/Ext: _____

Cell Phone: _____ Other: _____

E-mail Address: _____

Have you ever had utility service with the City of Fort Lauderdale? Yes No

Do you currently have utility service with the City of Fort Lauderdale? Yes No

If yes, please provide service address(es): _____

Service Address

Street: _____ Unit # (if any) _____

City: _____ Zip Code: _____

Billing Address

If same as service address, leave blank.

In care of: _____

Street: _____ Unit # (if any) _____

City: _____ State: _____ Zip Code: _____

Date of legal possession of property: _____

Date of service(s) needed: _____

Please mark services you will be responsible for: (If rental property, please check with your landlord.)

Water

Sewer

Sanitation

Irrigation

Fire

Please be advised that pursuant to Section 119.071(5)(a)2.a., Florida Statutes, the City of Fort Lauderdale ("City") discloses that the City requests your social security number for the purpose of classification of accounts, identification and verification, credit worthiness, billing and payments, data collection, reconciliation, tracking, and benefit processing. Social security numbers are also used as a unique numeric identifier and may be used for search purposes.

I understand and agree that as a condition to receiving utility service, I will be subject to the provisions of Chapter 28 of the City Code, as amended from time to time by the City. I further understand that unpaid utility account balances constitute a lien on the real property. The property owner is responsible for unpaid balances on prior owner accounts.

Initial: _____

Want to go green and receive notification of your bill via email? Please visit utilitybilling.fortlauderdale.gov and activate an online account.

Want a more convenient payment option? Please visit utilitybilling.fortlauderdale.gov, activate an online account and sign up to have your payment debited from your bank account or credit card automatically.

2 **IMPORTANT DISCLOSURES** Please read and initial each box below.

- All utility bills are due upon receipt. A one percent (1%) penalty will be applied to all balances that are not paid within 25 days of the billing date. Delinquent accounts will be subjected to termination and all applicable fees and service charges.
- Delinquent utility accounts, in a tenant's name, are reported to a collection agency; whereas delinquent utility accounts, in an owner's name, will result in a lien being placed on the owner's property.
- When the utility account is closed, the property owner will receive a monthly bill to pay base fees for water, and sewer services until an active utility account is reestablished. Sanitation carts will also be removed from the property.
- The customer is responsible for maintaining City property located on the customer's property (i.e., meter boxes, meter, trash / recycle carts, backflow prevention assemblies). The customer will be responsible for the cost to repair or replace these items if lost or damaged.
- Deposits shall be held in a non-interest-bearing account. An owner, who has a record of timely payments over a consecutive twelve (12) month period, will have the deposit applied to the account; whereas a tenant, who has a record of timely payments over a consecutive twenty-four (24) month period, will have the deposit applied to the account. Applicable to residential accounts only, per City Code Sec. 28-187.
- All deposits (if not transferred or applied to the account) are applied to the final bill. If the deposit exceeds the final bill, and no other outstanding fees or charges exist, then the remaining credit balance will be refunded.
- All payments that are returned as unpaid will result in immediate service interruption without further notice. Please note that payments that do not clear the bank, after two deposit attempts, will not be presented again. The returned item amount and applicable fees will be applied to your account.

3 **APPLICANT AGREEMENT** – Applicants must read and sign.

I agree that the information I have provided is true, complete, and accurate. I understand that I will be billed for **all** utility services charged at the above address until such time that services are discontinued. I am responsible for paying for the utility services.

Signature of Applicant

Print Name

Date

THIS SECTION MUST BE COMPLETED BY A NOTARY PUBLIC

STATE OF: _____

COUNTY OF: _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification.

Signature of Notary Public

My commission expires: _____