



Memorandum

Memorandum No: 23-016

Date: February 8, 2023

To: Honorable Mayor, Vice Mayor and Commissioners

From: Greg Chavarria, City Manager

A handwritten signature in black ink, appearing to be 'G. Chavarria', written over the 'From:' line.

Re: Owner Representative for Fiveash Water Treatment Plant Replacement and Dual Pathways to Pursue P3 and Traditional Solicitation Procurements

On June 15, 2021, the City Commission awarded an agreement to Hazen and Sawyer, P.C. to provide Owner's Representative Services for replacement of the Fiveash Water Treatment Plant following a solicitation for Request for Qualifications (RFQ) 12483-216. The RFQ divided the scope of services into two phases:

Phase I: Program/Project Development

Phase II: Project/Construction Management, Commissioning of the Treatment Plant, Closeout and Warranty

The contract was structured to provide flexibility for the Owners-Representative to assist the City in development of the new facility through either a Public-Private Partnership (P3), Construction Manager At Risk (CMAR), Design-Build (DB), or Progressive Design-Build (PDB) procurement methodology. To provide flexibility, Phase I included twenty tasks, including planning and development of a basis of design, preparation of a Design-Criteria-Package (DCP) and solicitation documents, evaluation of proposals, and negotiating performance guarantees and a final Guaranteed Maximum Price. Phase II included twenty-nine tasks necessary following award to a CMAR, DB, or PDB contractor, including constructability reviews, change order approval, invoicing, and inspection services. While the original motion requested \$2,500,000 funding to cover both Phase I and II, the City Commission revised the agreement and only authorized \$250,000 for Phase I activities.

Given the estimated cost to prepare a DCP for a new Water Treatment Plant is between \$2,000,000 and \$3,000,000, it was unfeasible at that time to pursue both the P3 and prepare solicitation documents to support a CMAR, DB, or PDB solicitation. Given the 90-day acceptance period for unsolicited proposals ended on September 7, 2021, staff issued a task order to the Owners Representative focused on evaluation of the P3 proposal to ensure the project met all technical and regulatory requirements, as well as

negotiation of technical components of the Comprehensive Agreement. This task order consumed all of the \$250,000 funding that was available.

Attachments: CAM 21-0610

c: Anthony G. Fajardo, Assistant City Manager
Susan Grant, Assistant City Manager
D'Wayne Spence, Interim City Attorney
David R. Soloman, City Clerk
Patrick Reilly, City Auditor
Department Directors
CMO Managers



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#21-0610

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: June 15, 2021

TITLE: **REVISED CP-8** Motion Approving an Agreement for Owner's Representative Services for Replacement of the Fiveash Water Treatment Plant – Hazen and Sawyer, P.C. – Phase 1 ~~\$2,500,000~~ 250,000 - (Commission Districts 1, 2, 3 and 4)

Recommendation

Staff recommends the City Commission approve the ranking of firms and award an agreement, in substantially the form attached, for Owner's Representative Services for Replacement of the Fiveash Water Treatment Plant with the top ranked firm Hazen and Sawyer, P.C. (Hazen and Sawyer), in the estimated amount for Phase 1 of ~~\$2,500,000~~ 250,000. This amount is to be awarded to the consultant in-phases, following the task order approval process.

Background

The Procurement Services Division solicited consulting engineering firms to provide Owner's Representative Services for the Replacement of Fiveash Water Treatment Plant project.

The timeline of the solicitation process includes the following:

- January, 2021 – Request for Qualifications (RFQ) 12483-216 was issued for Owner's Representative Services For Fiveash Water Treatment Plant Replacement contract.
- February, 2021 – The RFQ closed with a total of two firms submitting proposals. One of the two vendors that responded has indicated its status as a Minority Business Enterprise, Women Business Enterprise, or Small Business Enterprise.
- March, 2021 – The Committee met virtually to view and evaluate the presentations of the two firms. The firms' presentations were ranked based on the evaluation criteria shown in the table below and, after careful consideration, the Committee selected Hazen and Sawyer.

Evaluation Criteria	Weight (%)
Qualification of Project Team	35
Approach to Scope of Work	30
Previous Similar Projects; References	35
TOTAL	100

The Committee has reviewed the submissions and presentations from each vendor and determined that the selected vendor met the criteria specified in the published RFQ. Negotiations with the firm have been completed and staff recommends contract award to the consultant at the hourly rates identified in Exhibit B of the contract.

The first phase of the work includes validating the recommended treatment methods for the proposed water treatment plant and assisting the City in the selection of the project delivery method. Additional task orders will be awarded to the consultant for subsequent phases.

Resource Impact

There will be a fiscal impact to the City in the amount of \$250,000 for the first phase of work. Funds for first phase of the contract are available and have been encumbered in requisition number RQ2112073 in the FY2021 Operating Budget in the account listed below. The available balance in the chart reflects the amount remaining in the account after the obligation of the encumbrance established for this work is deducted. Funding for future phases of the contract for owner’s representative services will be brought back to the Commission. ~~determined as part of approved and appropriated funding for the construction of the new water treatment plant.~~

Funds available as of June 3, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
450-PBS060101-3199	UTILITIES ENGINEERING OPERATIONS	SERVICES & MATERIALS/ OTHER PROFESSIONAL SERVICES	\$5,166,224	\$89,357	\$250,000
TOTAL AMOUNT ►					\$250,000

Strategic Connections

This item is a *2021 Top Commission Priority*, advancing the Infrastructure initiative.

This item supports the *Press Play Fort Lauderdale Strategic Plan 2024 Strategic Plan*, specifically advancing:

- The Infrastructure Focus Area

- Goal 1: Build a sustainable and resilient community
- Objective: Proactively maintain our water, wastewater, storm water, road, and bridge infrastructure

This item advances the *Fast-Forward Fort Lauderdale Vision Plan 2035: We are Ready*.

Attachments

Exhibit 1 – Solicitation

Exhibit 2 – Final Ranking

Exhibit 3 – Hazen and Sawyer Agreement

Prepared by: Steve Hillberg, Sr. Project Manager, Public Works
James Hemphill, Acting Procurement & Contracts Manager,
Finance
Claudelle Rose, Sr. Admin Assistant, Finance

Department Directors: Raj Verma, Public Works
Susan Grant, Finance