



## Memorandum

**CM No. 23-124**

**Date:** October 9, 2023

**To:** Honorable Mayor, Vice Mayor, and Commissioners

**From:** Greg Chavarria, City Manager   
Greg Chavarria (Oct 9, 2023 21:49 EDT)

**Re:** Designation of Acting City Manager

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I will be out of the office from, Tuesday, October 10, 2023, through Wednesday, October 11, 2023, until 9:00 PM. During this period, Susan Grant will assume all duties and responsibilities of the position.

Susan's contact information is as follows:

Office: (954) 828-5145  
Cell: (954) 547-9521  
Email: [Sugrant@fortlauderdale.gov](mailto:Sugrant@fortlauderdale.gov)

c: Anthony Fajardo, Assistant City Manager  
Susan Grant, Assistant City Manager  
D'Wayne Spence, Interim City Attorney  
David R. Soloman, City Clerk  
Patrick Reilly, City Auditor  
Department Directors  
CMO Managers

### Office of the City Manager

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# City Commission Memo 23-124 Designation of Acting City Manager

Final Audit Report

2023-10-10

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