



Memorandum

Memorandum No: 23-151

Date: December 7, 2023

To: Honorable Mayor, Vice Mayor, and Commissioners

From: Greg Chavarria, City Manager 
Greg Chavarria (Dec 7, 2023 16:47 EST)

Re: Designation of Acting City Manager

I will be out of the office on Friday, December 8, 2023. During this period, Susan Grant will assume all duties and responsibilities of the position.

Susan's contact information is as follows:

Office: (954) 828-5145
Cell: (954) 547-9521
Email: sugrant@fortlauderdale.gov

c: Anthony G. Fajardo, Assistant City Manager
Susan Grant, Assistant City Manager
Thomas J. Ansbro, City Attorney
David R. Soloman, City Clerk
Patrick Reilly, City Auditor
Department Directors
CMO Managers