

Board of Adjustment (BOA) 2024 Meeting Dates and Deadlines

Meeting Date	Application Deadline	Public Notice Signs Must Be Posted	Sign Affidavit and Proof of Sign Posting
<i>2nd Wednesday of month</i>	<i>30+ Days Before Meeting</i>	<i>15 Days Before Meeting</i>	<i>5 Days Before Meeting</i>
January 10, 2024	December 8, 2023	December 26, 2023	January 5, 2024
February 14, 2024	January 5, 2024	January 30, 2024	February 9, 2024
March 13, 2024	February 9, 2024	February 27, 2024	March 8, 2024
April 10, 2024	March 8, 2024	March 26, 2024	April 5, 2024
May 8, 2024	April 5, 2024	April 23, 2024	May 3, 2024
June 12, 2024	May 3, 2024	May 28, 2024	June 7, 2024
July 10, 2024	June 7, 2024	June 25, 2024	July 5, 2024
August 14, 2024	July 5, 2024	July 30, 2024	August 9, 2024
September 11, 2024	August 9, 2024	August 27, 2024	September 6, 2024
October 9, 2024	September 6, 2024	September 24, 2024	October 4, 2024
November 13, 2024	October 4, 2024	October 29, 2024	November 8, 2024
December 11, 2024	November 8, 2024	November 26, 2024	December 6, 2024

Please Note: Applicants are required to schedule a meeting with staff to go over the proposed variance/special exception request prior to submitting a Board of Adjustment (BOA) application submittal via LauderBuild. All items listed on page 3 of the BOA application must be submitted by the Application Deadline. Failure to provide the information/documentation required on page 3 of the BOA application will result in your application being deemed incomplete.

To request/schedule a meeting with staff, click on the link below. When requesting a meeting, please include the property's address/folio #, most recent survey (less than 1 year), plans, drawings/photos and a summary of what is being proposed.

[Schedule a meeting with staff](#)