

CITY OF FORT LAUDERDALE, FLORIDA

COMPLIANCE REPORTS

September 30, 2023

CITY OF FORT LAUDERDALE, FLORIDA

COMPLIANCE REPORTS

September 30, 2023

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**Management Letter Required By
Chapter 10.550, Rules of the Auditor General of the State of Florida**

RSM US LLP

Honorable Mayor Members of the City Commission, Audit
Advisory Board
City of Fort Lauderdale, Florida

Report on the Financial Statements

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the discretely presented component unit and remaining fund information of the City of Fort Lauderdale, Florida (the City), as of and for the year ended September 30, 2023, and the related notes to the financial statements which collectively comprise the City's basic financial statements. We issued our report thereon dated October 16, 2024, which contained unmodified opinions on those financial statements. Our report included an emphasis of matter paragraph for the adoption of Governmental Accounting Standards Board (GASB) Statement No. 96, *Subscription-Based Information Technology Arrangements*, effective October 1, 2022. Our opinions were not modified with respect to this matter. Our report also includes reference to other auditors. Other auditors audited the financial statements of the Police and Firefighters' Retirement System and General Employees' Retirement System which represents 98%, 70% and 97% of the total assets, fund balance/net position and revenues/additions, respectively, of the discretely presented component unit and remaining fund information. Those financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinion, insofar as it relates to the amounts included for the Police and Firefighters' Retirement System and General Employees' Retirement System is based on the reports of the other auditors. Our report does not address their respective internal controls or compliance.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

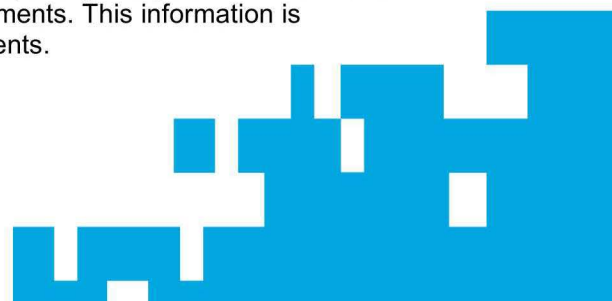
We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. There were no findings and recommendations made in the preceding financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1, Note 9 and Note 10 of the City's financial statements.



Financial Condition and Management

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the City met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the City. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. This is reported in Appendix A – *Current Year's Findings and Recommendations to Improve Financial Management*.

Special District Component Units

Section 10.554(1)(i)5.c., Rules of the Auditor General, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes.

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)7., Rules of the Auditor General, the Sunrise Key Safe Neighborhood Improvement District (the District) reported the following information which has not been subjected to the auditing procedures applied in the audit of the basic financial statements of the City, and accordingly, we do not express an opinion or provide any assurance on it:

- a. There were no employees compensated in the last pay period of the District's fiscal year.
- b. The total number of independent contractors to whom nonemployee compensation was paid in the last month of the District's fiscal year was seven.
- c. All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency is none.
- d. All compensation earned by or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency is \$113,132.
- e. There were no construction projects with a total cost of at least \$65,000 approved by the District that is scheduled to begin on or after October 1 of the fiscal year being reported.
- f. A budget variance based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported, if the District amends a final adopted budget under Section 189.016(6), Florida Statutes. This is disclosed in Appendix B.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Honorable Mayor, Members of the City Commission and Audit Advisory Board and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

RSM US LLP

Fort Lauderdale, Florida
October 16, 2024

ML 2023-001 – User Access Review

Criteria: Network and Infor user access should be reviewed periodically in accordance with the information security policy.

Condition: The network and Infor (City’s ERP system) access review were not performed during the FY 2023 audit period.

Cause: Management does not have an established process to periodically evaluate users with access to the network and Infor.

Effect: The absence of a formal user access review process increases the likelihood of unauthorized users or users having excessive application or network access, which may result in inappropriate transactions or fraudulent activities going unnoticed.

Recommendation: Management should conduct periodic reviews (at least annually) of users with access to Infor and the network to ensure that user access levels are appropriate based on job responsibilities. These reviews should be formally documented and conducted by an individual independent of the administrative functions on the application. If this is not feasible, management should have two individuals conduct the review. Documentation of the review should include the following information:

- Full list of all user accounts, including administrators
- Date when the user access report was generated
- Approval of the reviewer(s) and date when the review was performed
- Whether any inappropriate access was determined and the steps taken for resolution

Views of Responsible Officials and Planned Corrective Actions: Management will plan to perform a user access review for the systems deemed critical and financially relevant.

City of Fort Lauderdale, Florida

Budget to Actual (Unaudited)
Sunrise Key Neighborhood Improvement District
For Fiscal Year Ended September 30, 2023

	Final Budget	Actual Amounts	Variance With Budget Positive (Negative)
Revenues:			
Property taxes	\$ 176,834	\$ 171,297	\$ (5,537)
Investment gain	-	318	318
Miscellaneous	-	-	-
Total revenues	176,834	171,615	(5,219)
Expenditures:			
Current:			
General government	137,000	141,670	(4,670)
Total expenditures	137,000	141,670	(4,670)
Net income (loss)	\$ 39,834	\$ 29,945	\$ (9,889)



RSM US LLP

**Independent Accountant’s Report
on the Examination of the City’s Compliance
with Section 218.415, Florida Statutes, *Local Government Investment***

Honorable Mayor, Members of the City Commission, Audit
Advisory Board
City of Fort Lauderdale, Florida

We have examined the City of Fort Lauderdale, Florida’s (the City) compliance with Section 218.415, Florida Statutes, *Local Government Investment Policies* (the specified requirements) during the period October 1, 2022 to September 30, 2023. Management of the City is responsible for the City’s compliance with the specified requirements. Our responsibility is to express an opinion on the City’s compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the City complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the City complied with the specified requirements. The nature, timing and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the City’s compliance with the specified requirements.

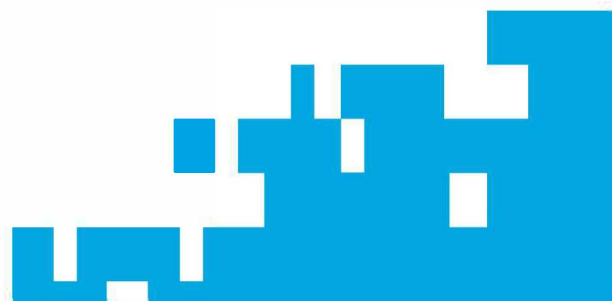
We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

In our opinion, the City complied, in all material respects, with the specified requirements during the period October 1, 2022 to September 30, 2023.

This report is intended solely for the information and use of the Florida Auditor General, the Honorable Mayor, Members of the City Commission and Audit Advisory Board and City management, and is not intended to be and should not be used by anyone other than the specified parties.

RSM US LLP

Fort Lauderdale, Florida
October 16, 2024





RSM US LLP

**Report on Internal Control Over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance With Government Auditing Standards**

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Independent Auditor's Report

Honorable Mayor, Members of the City Commission and the City Manager
City of Fort Lauderdale, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, the business-type activities, each major fund, and the discretely presented component unit and remaining fund information of the City of Fort Lauderdale, Florida (the City), as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated October 16, 2024. Our report included an emphasis of matter paragraph for the adoption of Governmental Accounting Standards Board (GASB) Statement No. 96, *Subscription-Based Information Technology Arrangements*. The adoption of this statement resulted in the restatement of the financial statements as of October 1, 2022. Our opinions were not modified with respect to this matter.

Our report also includes a reference to other auditors who audited the financial statements of the Police and Firefighters' Retirement System and the General Employees' Retirement System. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Report on Internal Control Over Financial Reporting

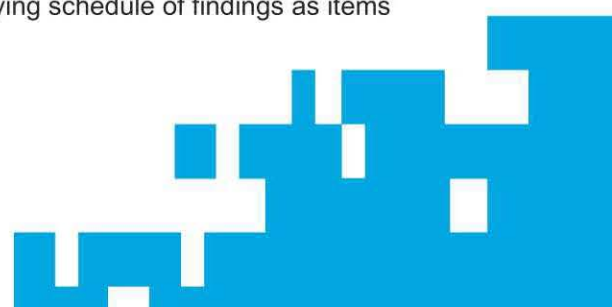
In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying schedule of findings as items 2023-001 and 2023-002 to be material weaknesses.

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A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings as item 2023-003 to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings as item CF 2023-004.

City's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the City's response to the findings identified in our audit and described in the accompanying schedule of findings. The City's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RSM US LLP

Fort Lauderdale, Florida
October 16, 2024

City of Fort Lauderdale, Florida

Schedule of Findings

II – Financial Statement Findings

A. Internal Control

2023-001—Material Weakness, Financial Reporting

Criteria: Internal control policies and procedures should provide reasonable assurance regarding the reliability of the financial reporting process, including the accurate recording and disclosure of accounting transactions.

Condition: Material accounting adjustments in the amount of \$3,559,662 were made to the accounts payable balances for the Stormwater Fund to comply with generally accepted accounting principles.

Additionally, there were minor adjustments in the amount of \$1,177,496 to the Post-Retirement Pay Steps (PPS) Pension Plan to properly reflect deferred outflows as of year-end.

Finally, there were errors identified which resulted in immaterial uncorrected misstatements for accrued liabilities for amounts due at year-end that were not recorded.

Context: Systemic in nature.

Cause: The City underwent the implementation of new accounting software and as a result certain errors were not detected through the normal control processes including controls requiring the reconciliation and review of account balances. This resulted in a failure to detect the errors noted.

Effect: The trial balances presented to the auditors contained a material misstatement for the Stormwater Fund (major fund), which was corrected by the City. There was a misstatement in the PPS Pension Plan that was less than material and corrected by the City. There were also uncorrected misstatements related to accounts payable .

Recommendation: We recommend management review the design of established controls and implement the changes necessary to allow for the accurate recording of accounting transactions on an ongoing basis.

Views of Responsible Officials and Planned Corrective Action: Beginning with the first check run of the new fiscal year, and continuing throughout the audit period, the City will generate a detailed report of disbursements on a weekly basis. The weekly payment report will be reviewed by the Chief Accountant and/or the Controller. This review process will ensure that any payments meeting the criteria for accrual are properly identified and recorded in the correct fiscal period.

City of Fort Lauderdale, Florida

Schedule of Findings (Continued)

2023-002 – Material Weakness, Internal Controls Over Change of Vendor Payment Information

Criteria: The City's management is responsible for maintaining effective internal controls over changes to vendor payment information. Procedures should be in place to ensure that any vendor changes are properly authenticated with the vendor and that the changes are independently reviewed and approved. In addition, where possible there should be segregation of duties to ensure the same individual cannot change payment information and process the payments in the accounts payable system.

Condition: The City experienced a phishing incident where an individual impersonating a vendor's Accounts Receivable Specialist requested a change in payment information via email. This led to approximately \$1,162,965 in payments being misdirected through submission of a falsified ACH payment form.

Context: An unauthorized third party contacted the City and successfully altered a vendor's payment details.

Effect: Payments were made to an unauthorized party, but through the assistance of law enforcement the City managed to recover the full amount.

Cause: The incident occurred due to insufficient internal controls over changes to vendor payment information.

Recommendation: We recommend the City of Fort Lauderdale implement recommendations provided by the City Auditor's Office to establish proper segregation of duties and various confirmation procedures involving contacting a vendor to confirm any payment information changes are accurate before proceeding. They should also use all other available security measures provided by their banking partner and continue to enhance their internal cybersecurity and phishing training for all of their employees.

Views of Responsible Officials: The Finance Department implemented additional internal controls over its accounts payable function and put more safeguards in place to mitigate the risk of vendor payment fraud. On September 26, 2023, the Finance Director provided instructions to the Accounting and Treasury teams on how to handle future requests for wire transfers or ACH. The City stopped taking new requests for ACH, until the ACH Form was updated. On October 11, 2024, Finance rolled out the updated Vendor ACH Direct Deposit Authorization form (ACH Form) which includes multiple review processes and approvals, prior to personnel entering the data in the system. Additionally, the ACH Form must be mailed or delivered via hard copy, no emails or faxes are allowed. The updated ACH Form includes best practice and recommendations from the Government Finance Officers Association (GFOA) Advisories on Electronic Vendor Fraud.

Furthermore, Finance, working with ITS, made modifications to the permissions in the system to remove access to Vendor Maintenance from employees that have the role in processing vendor payments. All changes to the vendor file will be a request from an employee and go through an approval process, prior to finalization. Changes to the banking information will only be available to the following roles: Director of Finance, Deputy Director of Finance, Treasurer, Controller and Assistant Controllers.

City of Fort Lauderdale, Florida

Schedule of Findings (Continued)

2023-003 – Significant Deficiency, Financial Reporting Submission

Criteria: In order for financial statements to be relevant and useful, the audited financial statements should be issued timely. In addition, Florida Statute 218.32 Annual Financial Reports; local government entities, 1(d) states: Each local government entity that is required to provide for an audit under section Florida Statute 218.39(1) must submit a copy of the audit report and annual financial report to the department within 45 days after the completion of the audit report but no later than 9 months after the end of the fiscal year.

Condition: The City's financial statements for the fiscal year ended September 30, 2023, were not issued until 13 months after the fiscal year-end, indicating significant issues in the year-end closing process and failure to meet the requirements of Florida Statutes to submit no later than 9 months after year end.

Context: Systemic in nature.

Cause: The root cause of the delays was the change from FAMIS to the INFOR accounting system, implementation issues were identified after adoption of the new system that affected the processing of transactions and use of clearing accounts, leading to inefficiencies and delays in the year-end close process and preparation of financial statements.

Effect: The late issuance of financial statements may have several consequences, including non-compliance with regulatory requirements, delays in decision-making by stakeholders such as debtors and grantors who rely on timely financial information, and an inefficient use of resources due to extended audit and reporting timelines, ultimately hindering the organization's ability to operate effectively and make informed decisions.

Recommendation: The City should establish and implement a comprehensive closing process, encompassing the development and documentation of detailed closing procedures, clear role assignments and responsibilities for accounting staff, controls for accuracy and completeness of financial data, realistic timelines and milestones, and training for accounting staff on the new process to ensure a smooth and efficient financial close.

Views of Responsible Officials and Planned Corrective Action: The City has comprehensive closing procedures in place. The challenges associated with the timeliness of the preparation of the financial statements were directly related to the implementation of the new Enterprise Resource Planning (ERP) system. During the current close out process, the Finance Department discovered that some of the modules of the ERP were not properly configured. The Finance team spent additional time researching and correcting the deficiencies in the system. Improvements to the ERP system have been made and the Finance team has a better understanding of how to conduct the year end closing process in the new system. Moving forward, the Finance team is confident that these improvements will enable a timelier and more efficient financial close. The Finance Department will continue to monitor the situation to ensure ongoing compliance with reporting timelines.

City of Fort Lauderdale, Florida

Schedule of Findings (Continued)

Compliance

CF 2023-004 – Compliance, Financial Reporting Submission

Criteria: Florida Statute 218.32 Annual Financial Reports; local government entities, 1(d) states: Each local government entity that is required to provide for an audit under section Florida Statute 218.39(1) must submit a copy of the audit report and annual financial report to the department within 45 days after the completion of the audit report but no later than 9 months after the end of the fiscal year.

Condition: The City's financial statements for the fiscal year ended September 30, 2023, were not issued until 13 months after the fiscal year-end. As such the City is not in compliance with 218.39(1) and 218.32(1)(a) Florida Statutes which required submission no later than 9 months after the end of the year.

Context: Systemic in nature.

Cause: The root cause of the delays was the change from FAMIS to the INFOR accounting system, leading to inefficiencies and delays in the year end close process and preparation of financial statements.

Effect: The late issuance of financial statements may have several consequences, including non-compliance with regulatory requirements, delays in decision-making by stakeholders such as debtors and grantors who rely on timely financial information, and an inefficient use of resources due to extended audit and reporting timelines, ultimately hindering the organization's ability to operate effectively and make informed decisions. In addition, the City is not in compliance with compliance with 218.39(1) and 218.32(1)(a) Florida Statutes regarding timely submission.

Recommendation: The City should establish and implement a comprehensive closing process, encompassing the development and documentation of detailed closing procedures, clear role assignments and responsibilities for accounting staff, controls for accuracy and completeness of financial data, realistic timelines and milestones, and training for accounting staff on the new process to ensure a smooth and efficient financial close.

Views of Responsible Officials and Planned Corrective Action: The City has comprehensive closing procedures in place. The challenges associated with the timeliness of the preparation of the financial statements were directly related to the implementation of the new Enterprise Resource Planning (ERP) system. During the current close out process, the Finance Department discovered that some of the modules of the ERP were not properly configured. The Finance team spent additional time researching and correcting the deficiencies in the system. Improvements to the ERP system have been made and the Finance team has a better understanding of how to conduct the year end closing process in the new system. Going forward, the Finance team is confident that these improvements will facilitate timely and accurate financial reporting, ensuring compliance with Florida Statutes 218.39(1) and 218.32(1)(a). Management remains committed to continuously monitoring and refining the process to avoid future delays.



CORRECTIVE ACTION PLAN

2 CFR § 200.511 (c)

FISCAL YEAR ENDING SEPTEMBER 30, 2023

Finding Number	PLANNED CORRECTIVE ACTION	ANTICIPATED COMPLETION DATE	RESPONSIBLE CONTACT PERSON
2023-001— Material Weakness, Financial Reporting	Beginning with the first check run of the new fiscal year, and continuing throughout the audit period, the City will generate a detailed report of disbursements on a weekly basis. The weekly payment report will be reviewed by the Chief Accountant and/or the Controller. This review process will ensure that any payments meeting the criteria for accrual are properly identified and recorded in the correct fiscal period.	June 30, 2025	Linda Short, Director of Finance / Laura Garcia, Controller
2023-002 – Material Weakness, Internal Controls over Change of Vendor Payment Information	The Finance Department implemented additional internal controls over its accounts payable function and put more safeguards in place to mitigate the risk of vendor payment fraud. On September 26, 2023, the Finance Director provided instructions to the Accounting and Treasury teams on how to handle future requests for wire transfers or ACH. The City stopped taking new requests for ACH, until the ACH Form was updated. On October 11, 2024, Finance rolled out the updated Vendor ACH Direct Deposit Authorization form (ACH Form) which includes multiple review processes and approvals, prior to personnel entering the data in the system. Additionally, the ACH Form must be mailed or delivered via hard copy, no emails or faxes are allowed. The updated ACH Form includes best practice and recommendations from the Government Finance Officers Association (GFOA) Advisories on Electronic Vendor Fraud. Furthermore, Finance, working with ITS, made modifications to the permissions in	September 30, 2024	Linda Short, Director of Finance / Laura Garcia, Controller

OFFICE OF THE DIRECTOR OF FINANCE

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	<p>the system to remove access to Vendor Maintenance from employees that have a role in processing vendor payments. All changes to the vendor file will be a request from an employee and go through an approval process, prior to finalization. Changes to the banking information will only be available to the following roles: Director of Finance, Deputy Director of Finance, Treasurer, Controller, and Assistant Controllers.</p>		
<p>2023-003 – Significant Deficiency, Financial Reporting Submission</p>	<p>The City has comprehensive closing procedures in place. The challenges associated with the timeliness of the preparation of the financial statements were directly related to the implementation of the new Enterprise Resource Planning (ERP) system. During the current close out process, the Finance Department discovered that some of the modules of the ERP were not properly configured. The Finance team spent additional time researching and correcting the deficiencies in the system. Improvements to the ERP system have been made and the Finance team has a better understanding of how to conduct the year end closing process in the new system. Moving forward, the Finance team is confident that these improvements will enable a timelier and more efficient financial close. The Finance Department will continue to monitor the situation to ensure ongoing compliance with reporting timelines.</p>	<p>June 30, 2025</p>	<p>Linda Short, Director of Finance / Laura Garcia, Controller</p>
<p>CF 2023-004 – Compliance, Financial Reporting Submission</p>	<p>The City has comprehensive closing procedures in place. The challenges associated with the timeliness of the preparation of the financial statements were directly related to the implementation of the new Enterprise Resource Planning (ERP) system. During the current close out process, the Finance Department discovered that some of the modules of the ERP were not properly configured. The Finance team spent</p>	<p>June 30, 2025</p>	<p>Linda Short, Director of Finance / Laura Garcia, Controller</p>

	<p>additional time researching and correcting the deficiencies in the system. Improvements to the ERP system have been made and the Finance team has a better understanding of how to conduct the year end closing process in the new system. Going forward, the Finance team is confident that these improvements will facilitate timely and accurate financial reporting, ensuring compliance with Florida Statutes 218.39(1) and 218.32(1)(a). Management remains committed to continuously monitoring and refining the process to avoid future delays.</p>		
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Summary Schedule of Prior Years' Audit Findings

Fiscal Year Ending September 30, 2023

Finding No.	Finding Title	Current Year Status
Financial Statements Findings		
<u>Internal Control Over Financial Reporting</u>		
2022-001	Financial Reporting	Repeated

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